



MATANUSKA-SUSITNA
BOROUGH SCHOOL DISTRICT

DEED RENEWAL CHARTER SCHOOL APPLICATION

SEPTEMBER 04, 2024



AMERICAN
CHARTER
ACADEMY

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SECTION 1. ESTABLISHMENT OF THE CHARTER AT THE LOCAL LEVEL

i. Purpose

American Charter Academy (AMC) is a multiage (K-1, 2-5, 2-8, 6-8, and 9-12) school in the Matanuska Susitna Borough School District (MSBSD) that was established at the request of families. American Charter families prefer AMC to a typical neighborhood school because AMC's educational program is designed to challenge students and prepare them for higher learning.

AMC adheres to traditional principles; AMC believes in homework, teaches cursive and keyboarding, honors the military, values the constitution, and focuses on teaching world geography. American Charter offers project-based, hands-on-learning which teaches students about the world they live in locally, nationally, and globally. American Charter's multiage structure allows for cyclical teaching; students are presented with the same concepts year after year, but the complexity increases. AMC students receive differentiated instruction to help them progress beyond grade level or receive support if they are below grade-level.

With the multiage structure, families are familiar with teachers and classroom processes, and each year there is a natural transitional flow for students which eliminates loss of learning. Families prefer AMC to public neighborhood schools because their children participate in learning field trips off campus and place-based learning in classrooms. AMC also has a parental component that involves parents supporting learning at home. Families choose American Charter Academy because they know the focus at AMC is Academic Excellence. American Charter families rely on the small student/teacher ratio and having close relationships with teachers.

Since AMC's last charter application, AMC has expanded to include two primary prep classrooms (K and 1st grade), added three multiage classrooms, has consistently returning staff, has incorporated Core Knowledge, and has added progress monitoring of students' reading achievement in grades K – 3.

ii. School Board Approval – to be submitted for DEED Appendix A

iii. Evidence of Signed Contract – to be submitted for DEED Appendix B

Elements 1 - 14

1. Description of Educational Program-

American Charter Academy's Mission Statement is:

Achieving academic excellence the American Way!

American Charter Academy's Vision Statement is:

American Charter Academy students will excel in academics as well as in their chosen career. We will produce a generation of young people who possess the habits, skills, and attitudes necessary to empower them to succeed as contributing members of society, lifelong learners, and outstanding citizens.

As a choice multi-age (K-1, 2-5, 2-8, 6-8, and 9-12) school in the MSBSD, families selecting AMC will agree to the six main tenants of AMC’s Educational Program and the Expectations for Success. The six tenants are:

1. We will teach foundational information everyone should know to be a productive member of society (E.D. Hirsch’s Core Knowledge);
2. We will accept nothing less than pursuit of academic excellence;
3. We will ensure students meet standards identified by the Alaska State Standards in their movement (Standards-based);
4. We will include seminars and classes at locations other than our school building in order to take advantage of our local/state surroundings (Placed-based);
5. We will use projects, real world and simulated, for students learning (Project-based techniques);
6. We will ensure college and career readiness is integrated throughout our curriculum and school, ensuring students are prepared for the current and future employment market.

American Charter Academy’s philosophy is:

Excellent schools have always focused on delivering well-rounded education and have offerings to stretch or take their students well beyond the minimum graduation requirements. Such schools also prepare the student for success be it as a heavy equipment operator or a future CEO of one of our state’s industry giants. For the benefit of our students, we are one of our district and state’s excellent schools.

The idea behind E. D. Hirsch’s belief in foundation knowledge, Core Knowledge (Hirsch’s Core knowledge is not connected with, similar or synonymous with the current Common Core standards) is simple and powerful; knowledge builds on knowledge. The more you know, the more you are able to learn. This insight, well-established by cognitive science, has profound implications for teaching and learning. Nearly all of our most important goals for education, e.g., greater reading comprehension, the ability to think critically and solve problems, and even higher test scores, are a function of the depth and breadth of our knowledge.

2. Specific Levels of Achievement-

Year	AK STAR Above/Proficient		AK Science Above/Proficient
	ELA	Math	Science
2023-24	58.73%	71.43%	66.67%
2022-23	56.8%	72 %	80.65%
2021-22	50%	55.07%	75.47%
	PEAKS Above/Proficient		
2020-21	77.68%	72.32%	N/A

3. Admission Policies and Procedures-

- Intent to Return forms: All current students in good standing, choosing to continue the next year at American Charter Academy will submit an Intent to Return form to their advisor or the AMC office no later than the established date for that year. Appendix G
- Enrollment Window: An open window for entrance conferences is set each spring and posted on AMC's website. If there are still openings after the first enrollment window and subsequent conferences, an additional enrollment window will be opened at the end of the school year.
- Entrance Conferences: The entrance conference is designed to provide the parent(s)/guardian(s), the teacher and the student the opportunity to join as a team to discuss the student's academic, social, and emotional growth for the school years at AMC. The entrance conference provides the parent(s)/guardian(s), students, and staff the opportunity to discuss the AMC program, philosophy, behavior management/positive discipline plan, and any other concerns that may need to be addressed.
- Registration: Fall registration will begin on the date as identified by the MSBSD.

4. Administrative Policies- American Charter Academy warrants that it shall comply with all state and federal laws and regulations and all requirements imposed by School Board Policy and regulations applicable on the operation of public charter schools. American Charter Academy's APC board meets at least four times annually and ensures tenants of AMC's charter are being implemented according to the charter. The APC board ensures AMC's administrator follows AMC's Charter and will use an evaluation tool and routine for an annual principal evaluation. AMC's school administrator provides quarterly reports about school operations and accomplishments.

5. Statement of Charter Funding- MSBSD shall allocate funding for AMC based on a per-pupil proportional share of funding received by the MSBSD for students attending AMC less administrative costs retained by the MSBSD, determined by applying the approved indirect cost rate per state statute. American Charter Academy shall provide an annual budget to the Mat-Su Borough School Board (MSBSB) for approval at a time designated by the MSBSD. AMC shall account for receipts and expenditures by using and complying with the MSBSD's account, audit, and other fiscal procedures.

6. Method of Accountability for Receipts and Expenditures- Materials and services provided directly by MSBSD to AMC shall be charged to AMC at MSBSD cost as per current procedure for all MSBSD schools. These costs shall be charged only if the MSBSD incurs a cost, if it has not been addressed elsewhere as an agreement, if it has been agreed upon by AMC and it is not included in the administrative costs retained by the MSBSD. AMC will be responsible for the lease, tenant improvements, and utilities for AMC's current location.

7. Location and Description of Facility- American Charter Academy is in the Meadow Lakes City Center, which is a strip mall, address: 244 S. Sylvan Rd. Wasilla, AK 99623. Currently AMC leases twelve business suites which is enough room for twelve classrooms, a small activity center, a conference room, a front office and waiting area, an administrative office, and two small office spaces. The total space of AMC's current facility is 21,000 square feet.

8. Names of Teachers Who will Teach in the Charter- Stephanie Maynard, Jonquil Kerkove, Jamie Voigt, Brenda Ostendorf, Doreen Beech, Nina Brady, Kathleen Yerbich, Andrew DeBoer, Darcee Crum, Joel Johnson, Emily Worley, and Shana La Lomia-Blankenship.
9. Teacher to Student Ratio-
School year 2022-23 ratios: Primary Prep 1:20, Multiage: 1:17.5, and Secondary 1:14.75
School year 2023-24 ratios: Primary Prep 1:20.5, Multiage 1:17.6, and Secondary 1:17
School year 2024-25 ratios: Primary Prep 1:21, Multiage 1:18.8, and Secondary 1:11.4
10. Number of Students to be Served- AMC's current facility can house 210 students. A future facility is projected to house 325 students.
11. Term of Contract- The term of this contract will be ten years and shall expire on 30 June 2035.
12. Termination Clause- This contract may be terminated by Matanuska Susitna School Board for AMC's failure to meet education achievement goals or fiscal management standards, for a default in any material provision of this agreement or for other good causes. If there is evidence of a breach of contract, the MSBSB administration or the legally designated representative of AMC shall have a right to investigate this breach of contract and make a recommendation to the MSBSB regarding remedy. Based on this recommendation, the MSBSB actions could include but not limited to 1) immediate corrective action for the situation at either AMC or MSBSB, 2) place AMC on probationary status for a specified time period to correct deficiencies, 3) provide thirty days written notice to AMC of its intent to terminate this contract and the reasons, therefore. If AMC fails to remedy the cause for termination within the time provided in this notice, this contract will be automatically terminated at the end of the stated time. Should the AMC contract be terminated or otherwise cease its operations, all unused funds and/or assets shall remain with the MSBSD.
13. Statement of State and Federal Law Compliance- American Charter Academy's APC agrees to oversee operations of American Charter Academy to ensure the terms of this contract are met. The APC agrees to meet regularly to review, evaluate, and improve AMC operations. In addition to the mutual covenants and agreements set forth above, this charter shall bind AMC to its stated purpose, goals, operational procedures and all other aspects of the approved proposal, excepting the APC Bylaws and the Independent Academic Policy which may be changed by a 2/3 majority vote of the seated APC.
14. Exemptions or Requirements Included in Contract- American Charter Academy has adopted the MSBSD administrative policies and regulations; however, AMC will exercise the right per state statute to waive the following requirements: MSBSD BP 6190
 - A. Approval of curriculum and materials: AMC waives the requirements that the MSBSD and committees approve curriculum and instructional materials prior to implementation, provided that such curriculum and instructional materials meet or exceed content standards adopted by the MSBSD. AS 14.03.255 MSBSD BP 6141
 - B. Curriculum: AMC's education program, pupil performance standards and curriculum as designed, will meet and exceed any content standards adopted by the MSBSD and will be designed to enable each pupil to achieve such standards. AS 14.03.255 MSBSD BP 6141
 - C. Calendar: American Charter Academy may modify the school calendar to better meet the learning goals and professional development goals of our school. This may include modification

of the start and ending dates, movement of in-service days, and other such changes. AMC will meet the required state law for number of days/hours of attendance. AMC's APC approves each annual calendar. AS 14.03.255 MSBSD BP 6111

D. Principal selection: As provided in the charter school law. AS 14.14.130(c) MSBSD BP 4312

E. District in-service: American Charter Academy will plan, schedule and implement a strong professional development program designed to meet the goals and philosophy of our charter. AMC may rearrange the current district in-service days to enable and accommodate the ability of staff to attend state, national and international conferences directly relating to AMC's goals. Professional development is viewed as critical for the fulfillment of AMC's educational goals and therefore, funds will be allocated for this purpose, including travel and conference costs, utilizing monies received in revenues, grants and per pupil allocations. AS 14.03.255 MSBSD BP 6111 and BP 4131

F. Daily schedule: The daily schedule will be set to comply with state statutes and regulations as well as in coordination with available MSBSD transportation. MSBSD BP 3541.03

G. Transportation: AMC will maximize the available transportation to include AMC buses provided through the school district, shuttles between other MSBSD school bus service hubs and family arrangements. MSBSD BP 3541.03 BP 3541.03

iv. Charter By-Laws

Appendix C

v. Academic Policy Committee

Appendix D

SECTION 2. ORGANIZATION AND ADMINISTRATION

i. Administration of Charter School

American Charter Academy warrants that it shall comply with all state and federal laws and regulations and all requirements imposed by School Board Policy and regulations applicable on the operation of public charter schools.

American Charter Academy's APC board meets at least four times annually and ensures tenants of AMC's charter are being implemented according to the charter. The APC board ensures AMC's administrator follows AMC's Charter and uses an evaluation tool and routine for an annual principal evaluation. AMC's school administrator provides quarterly reports to the APC about school operations and accomplishments.

American Charter Academy currently has a staff of nineteen full time employees, and eight part-time employees. Full time employees: Principal- Patti Farren; Secondary Science- Shana Blankenship; Secondary Language Arts- Joel Johnson; Secondary Math- Darcee Crum; Secondary Social Studies- Andrew DeBoer; Secondary Health/PE- Emily Worley; Multiage 2nd – 8th Grade- Nina Brady; Multiage 2nd – 5th Grade- Doreen Beech; Multiage 2nd – 5th Grade- Kathleen Yerbich; Multiage 2nd – 5th Grade- Brenda Ostendorf; Multiage 2nd – 5th Grade- Jamie Voigt; Primary Prep K – 1st Grade- Stephanie Maynard; Primary Prep K – 1st Grade- Jonquil Kerkove; Custodian- Steve Martin; SOA Primary Prep- Amanda Skiff,

SOA Primary Prep- Erin McElvain; SOA Multiage- Melissa Kotyk; SOA Multiage- Karen Hoppe; and SOA Multiage- Liz Brouse. Part time employees: .5 FTE SOA Multiage- Amanda Yuill, .25 FTE Administrative Secretary- Jessica Levin, .5 FTE Administrative Secretary- Jessica Chappell; .5 FTE Administrative Secretary- Christa Rudder; .1 FTE Special Education Coordinator- Dale Sweetser. Part time employees provided by the district: two partial days per week Speech and Language pathologist- Chaydee Lawless; two partial days per week English Language Teacher- Jane Bell; and on call as needed School Psychologist- undetermined.

American Charter Academy seeks to maintain a Teacher/Student ratio the best available to effectively provide the described educational services to AMC students. The annual final funding amount will determine the number of teachers which, in turn, determines the ratio. School year 2023-24 ratios: Primary Prep 1:20.5, Multiage 1:17.6, and Secondary 1:17. School year 2021-22 there were a total of 176 students, school year 2022-23 there were 185 students, school year 2023-24 there were 197 students, and school year 2024-25 there are 193 students: 42- primary prep, 94- multiage, and 57- middle school. With AMC's current facility and staff, AMC can accommodate two hundred ten students, and with a new facility AMC has the projected capacity to accommodate three hundred twenty-five students. American Charter Academy's APC is dedicated to protecting the integrity of its mission which focuses on the achievement of academic excellence, therefore increased student enrollment would be done in such a way to keep the mission of the school intact. The APC's plan for future growth involves meeting the needs of local families, and they anticipate the need to be an additional classroom in each, primary prep and multiage and additional secondary students.

ii. Evidence of Written Administrative Policy Manual or Assurance

American Charter Academy's Academic Policy Committee's Bylaws. Appendix C

iii. Evidence of Regular Parent/Teacher Contacts for Continuous Improvement

AMC's APC meets quarterly and tracks progress of American Charter Academy. Also, monthly newsletters and bi-weekly staff meetings are how continuous improvement efforts are communicated to AMC families and staff. Other means of communication are audio and written Edconnect messages, announcement flyers, presentations during professional development days, and weekly Tuesday Huddles. AMC staff gives input annually at the end of the school year for the following year's plan. Currently, AMC has been working on improving attendance and timeliness. Appendix E

iv. Evidence of Annual APC Meetings

AMC's APC sets the meeting dates for the year at the first regular meeting of each school year. AMC's APC meets at least four times per year. AMC's APC reviews school data and goals in the fall and spring. Appendix E

v. Description of School Schedule and Calendar

American Charter Academy's school calendar is very similar to the MSBSD's calendar with a few differences. AMC has the same starting and ending day of school, and the same holidays as the MSBSD. Some of the differences between AMC's calendar and the MSBSD calendar are when professional development days and workdays occur. AMC's school day is 7:55am – 1:55pm. Appendix E

vi. Alternative Options for Students if No Other Educational Program Exists

This section is not applicable.

SECTION 3. EDUCATIONAL PROGRAM AND STUDENT ACHIEVEMENT

i. Description of Educational Program

American Charter Academy's Mission Statement is:

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American Charter Academy's Vision Statement is:

American Charter Academy students will excel in academics as well as in their chosen career. We will produce a generation of young people who possess the habits, skills, and attitudes necessary to empower them to succeed as contributing members of society, lifelong learners, and outstanding citizens.

As a choice multi-age (K-1, 2-5, 2-8, 6-8, and 9-12) school in the MSBSD, families selecting AMC will agree to the six main tenants of AMC's Educational Program and the Expectations for Success. The six tenants are:

1. We will teach foundational information everyone should know to be a productive member of society (E.D. Hirsch's Core Knowledge);
2. We will accept nothing less than pursuit of academic excellence;
3. We will ensure students meet standards identified by the Alaska State Standards in their movement (Standards-based);
4. We will include seminars and classes at locations other than our school building in order to take advantage of our local/state surroundings (Placed-based);
5. We will use projects, real world and simulated, for students learning (Project-based techniques);
6. We will ensure college and career readiness is integrated throughout our curriculum and school, ensuring students are prepared for the current and future employment market.

American Charter Academy uses textbooks approved for use and used by other schools in the MSBSD to deliver instruction along with projects and activities specifically designed to connect with the interests of students and address Alaska State Standards. Additional texts and resources may be used to augment or replace portions of district materials.

American Charter Academy's philosophy is:

Excellent schools have always focused on delivering well-rounded education and have offerings to stretch or take their students well beyond the minimum graduation requirements. Such schools also prepare the student for success be it as a heavy equipment operator or a future CEO of one of our state's industry giants. For the benefit of our students, we are one of our district and state's excellent schools.

The idea behind E. D. Hirsch's belief in foundation knowledge, Core Knowledge (Hirsch's Core knowledge is not connected with, similar or synonymous with the current Common Core standards) is simple and powerful; knowledge builds on knowledge. The more you know, the more you are able to learn. This insight, well-established by cognitive science, has profound implications for teaching and learning. Nearly all of our most important goals for education, e.g., greater reading comprehension, the ability to think critically and solve problems, and even higher test scores, are a function of the depth and breadth of our knowledge.

AMC's stakeholders include students, parents/guardians, other family members, compensated staff, volunteer staff, business members, and community members.

Alaska's Charter legislation provides freedom and opportunity – freedom and opportunity for a charter school under local control, designed to meet local needs. This opportunity provides educators and families to join together to implement the best ideas, both new and old, about how to educate children. It also provides us an opportunity to:

- Provide students the opportunity to excel in their academics;
- Provide the options needed to match with our students and families;
- Integrate the community and the school;
- Provide learning opportunities using the diverse resources of the extended educational community for our students;
- Promote the ideal that education is a lifelong process; and
- Encourage educators and students to be more innovative.

ii. Evidence of Instructional Program Aligned to State Standards and Assessment

American Charter Academy utilizes the Alaska State Standards as the framework for what students need to learn. There is vertical alignment of Alaska State Standards throughout the grade levels, and teachers build curricula based on the Alaska state standards as the foundation. American Charter Academy's student test scores on Alaska's summative assessment are a testament to the effectiveness of AMC's instructional program. American Charter Students rank amongst the highest in the state on the state's summative assessment: PEAKS and AK STAR. Appendix F

American Charter's instructional program utilizes the Alaska State Standards as a foundation and teachers build curriculum that facilitates students' ability to demonstrate proficiency of those standards.

Core Knowledge content and philosophy are also incorporated in the instructional program which teachers use heavily in social studies and science to deliver instruction to students. In addition to Core Knowledge and the Alaska State Standards, American Charter Academy utilizes the IXL Online Learning platform for individualized learning in math, language arts, and science.

American Charter Academy includes several instructional models throughout our educational programs. Teachers utilize direct instruction for building skills in reading, writing, and math, they use small group instruction to work with students who have the same learning needs, and teachers use project and place-based instruction in social studies and science that incorporates cross content learning. American Charter Academy teachers require independent learning from students where students take responsibility to ask questions so they can stay on track with learning expectations.

iii. Description of Plans for Serving Sped., Vocational, Gifted, and Bilingual Students

American Charter Academy provides instruction for special education, vocational, gifted, and English language learners. AMC employs a special education teacher to help with I.E.P. and 504 Plans, AMC also employs six Student Opportunity Associates (SOAs) who support student learning in the classrooms. Students' special education services are provided during classroom instruction time by classroom teachers and SOAs. Special education services are also provided by SOAs after school. The MSBSD provides a remote Language Therapist who works with AMC students typically two days per week to provide speech services to students who have an I.E.P. for speech therapy. Vocational experiences for American Charter Academy students are provided through AMC's project-based, hands-on learning programs. For example, AMC provides career exploration opportunities for secondary students by offering a career readiness class. In the Career Readiness class students inventory their career interests and research professional fields suited to their strengths and interests. AMC's students who are above grade level are challenged within the classroom with differentiated lessons designed to further advance their learning, and AMC's bilingual students receive services from a MSBSD English Language teacher who is assigned to AMC. American Charter receives professional development in teaching strategies for EL students, and AMC offers after-school language support for EL students.

iv. Evidence of Written Objectives, Progress on Meeting Objectives, Comparison of Disaggregated Data, and Plans to Support Students not Performing at Acceptable Levels of Achievement

American Charter Academy's educational program shall commit itself to attaining the levels of achievement specified in the charter school proposal.

Written objective- American Charter Academy's overall student achievement objective is AMC students will remain one of the top performing public schools in the state of Alaska.

Progress toward objective- AMC has continued to excel in academic excellence, however, there have been some changes in AMC's performance partially due to the COVID 19 Pandemic and the change of the Alaska state assessment PEAKS to AK STAR. AMC students' proficiency in ELA dropped approximately twenty-five percentage points in language arts and approximately six percentage points in math with

the new AK STAR Assessment. While AMC's AK STAR data still ranks AMC as one of the top public schools in the state, AMC is looking closely at how to improve ELA proficiency on the AK STAR assessment. AMC staff members and APC members are currently discussing strategies to improve instruction and student outcomes in reading and language. To help achieve AMC's overall objective, AMC sets grade level goals, and AMC's school teams: primary prep, multiage, and secondary, set team level goals annually. Team Time meetings are scheduled on early release days to discuss individual student progress toward team goals. Appendix F

Data Review and Disaggregated Data- American Charter Academy will conduct an annual review of academic progress in meeting its performance goals. The APC reviews assessment information, and AMC staff use disaggregated assessment data to drive decisions made in curriculum and instruction. AK STAR's school year 2022-23 comparison data shows AMC subgroups: Two or More Races, Economically Disadvantaged, and English Learners outperformed the state and the district subgroups. However, subgroups of American Charter students are not consistently performing as well as other students at American Charter.

Providing Additional Support- To provide additional support to EL learners AMC has received professional development in EL instructional strategies, has push in support from the EL teacher, offers after-school tutoring for EL students, and provides supplemental EL learner reading activities over the summer. In math, AMC offers after-school tutoring for students struggling in mathematics. Elementary students receive individualized support; AimsWeb is used to progress monitor K – 3 elementary students in reading, and elementary teachers send home weekly progress reports, quarterly progress reports, and have daily learning logs. K – 3 grade students who are Tier III in reading according to AimsWeb have an Individual Reading Improvement Plan (IRIP) as required by the AK Reads Act. Secondary students receive individual support in foundations class for math and reading. In their advisory classes, teachers routinely monitor student progress and provide supplementary support. Additionally, individual student support is offered after school to secondary students. Team Time meetings for all grade levels are scheduled on early release days to discuss individual student progress. Once per quarter all American Charter students receive a progress report from their teacher(s). Appendix F

v. Description of Student Assessment in Addition to Those Required by State Law

Evaluation/Assessment- AMC shall offer educational levels commensurate with students entering kindergarten to graduating from high school. We will evaluate students using objective and subjective assessment tools. Multiple assessment tools will be used to documents student achievement including but not limited to standardized testing, norm referenced assessments such as Measures of Academic Progress (MAP) performance assessment, AimsWeb (starting in SY26 mCLASS will be used), and teacher-made assessments. All assessments will remain in compliance with Alaska State Standards, benchmark testing, and the AK Reads Act. American Charter uses MAP, AimsWeb, IXL Learning, and teacher made assessments to monitor and evaluate student learning. The APC reviews assessment information annually, and AMC staff uses assessment data to drive instructional decisions. American Charter Academy will use Alaska Department of Education and Early Development's SSS reports, along with

other mandated assessments to track school achievements. Annual test and assessment results from the same time of the school year will be used for comparison purposes.

SECTION 4. PROFESSIONAL DEVELOPMENT

i. Description of and Schedule for Planned Professional Development

American Charter participates in professional development in different ways. Staff members attend statewide conferences throughout the year, specialists from the district provide training, teachers within the school present areas of focus, teacher collaborative groups work on alignment, and outside providers are invited to present to staff. In the fall of every year, teachers, on a rotating basis, attend the Alaska School Safety & Well-Being Conference, in the winter, teachers, on a rotating basis, attend the RTI/MTSS Conference, and in the spring, teachers attend the Alaska Science of Reading Symposium. Upcoming training from MSBSD or DEED will include writing Individualized Reading Improvement Plans, Positive Behavior Intervention Support, Emergency Operations Plans, Strategies for Teaching EL Students, Magnetic Reading, UFLI, and mClass. AMC teacher presentations will include using IXL to inform instruction, math talks, using MAP data, and supporting struggling readers. AMC's collaborative teacher groups will continue working on math and writing alignment throughout the grade levels. Computer Science and Core Knowledge training was provided the Fall of 2024. There will be ongoing professional development and on campus support to ensure continual staff learning occurs. In subsequent years, professional development in place-based and problem-based learning will be provided.

SECTION 5. FACILITY

i. Description and Location of Facility

American Charter Academy is in the Meadow Lakes City Center, which is a strip mall, address: 244 S. Sylvan Wasilla, AK 99623. Currently AMC leases twelve business suites which is enough room for twelve classrooms, a small activity center, a conference room, a front office and waiting area, an administrative office, and two small office spaces. The total space of AMC's current facility is 21,000 square feet. AMC also utilizes space on the mall property for a fenced courtyard, a small parking area, a full playground for elementary students, and a dirt field for playing games. The front of AMC's school is in the back of the mall, and students and family members access the school by going through the courtyard to the school's front door.

AMC covenants and warrants that the facility shall comply, on the first day of occupancy, with all federal, state, and local health and safety requirements applicable to the operation of the charter school. Any lease agreement may not exceed the term of this contract. The current lease is valid through SY 2025 with a two-year extension available.

ii. Evidence of Written Facility Plans

In 2022, AMC was granted a twenty-acre parcel of land from the Matanuska-Susitna Borough (MSB) for a new school, and in 2023 American Charter hired Wolf Architecture Inc. to design a new school. The new school design has been completed, and the next step is to procure funding so construction can begin. If AMC receives funding through the current bond proposal, the building plan will be expanded to add four additional classrooms. With the expansion, AMC will be able to house an additional one hundred students to the capacity in the plans as they now stand. Appendix K

SECTION 6. ADMISSION

i. Evidence of Written Admission Policies and Procedures

According to MSBSB Policy 0410 American Charter Academy is committed to equal opportunity for all individuals in education. AMC programs and activities shall be free from discrimination based on sex, race, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation, union affiliation, or any other unlawful consideration. AMC shall promote programs which ensure that discriminatory practices are eliminated in all activities. AMC's administrator or designee shall ensure that interested persons can obtain information about the programs, facilities and activities available to them. AMC's administrator or designee shall annually notify students and parents/guardians of the district's policy on nondiscrimination and related complaint procedures.

AMC's enrollment policies are nondiscriminatory regarding religion, language, physical handicap, or nation origin of children and their parents. Once the student and family/guardian has filled out an American Charter Academy application form, they will be added to the pool of applicants. If, by the deadline (a specific date in the Spring established each year based on school activities), the pool of applicants is larger than there are spaces in each level, a lottery will be held to fill the available spaces. Students not on AMC's enrollment roster will be called when an opening is made available. The members of the pool of applicants will have the following preferences: relatives of employees of AMC and siblings of students currently enrolled in AMC. Appendix G

ii. Evidence of a Written Student Recruitment and Enrollment Process

Admission Procedures:

- Intent to Return forms: All current students in good standing, choosing to continue the next year at American Charter Academy will submit an Intent to Return form to their advisor or the AMC office no later than the established date for that year. Appendix M
- Enrollment Window: An open window for entrance conferences is set each spring and posted on AMC's website. If there are still openings after the first enrollment window and subsequent conferences, an additional enrollment window will be opened at the end of the school year.

- Entrance Conferences: The entrance conference is designed to provide the parent(s)/guardian(s), the teacher and the student the opportunity to join as a team to discuss the student's academic, social, and emotional growth for the school years at AMC. The entrance conference provides the parent(s)/guardian(s), students, and staff the opportunity to discuss the AMC program, philosophy, behavior management/positive discipline plan, and any other concerns that may need to be addressed.
- Registration: Fall registration will begin on the date as identified by the MSBSD.
- Withdrawals: Students/families who need to withdraw for an extended period from AMC for medical reasons, family emergencies, or some other legitimate reason, coordinated with AMC, will have their positions held at the top of the waiting list and will be readmitted as soon as space becomes available. Students that are absent without coordinating with AMC will be withdrawn (per MSBSD procedures) and will not be held on the waiting list. Reenrolling in AMC would require complying with AMC's admission requirements.
- Before school starts and an opening occurs: If a family on the waiting list is offered an opening during the week of registration through the start of the school year, they will have 36 hours to accept the placement. If a family declines the offer of enrollment or does not accept the position by the deadline, their name is removed from the waiting list and they must resubmit an application form the following spring and go through the interview process and possibly be part of that year's lottery.
- After the school year starts and an opening occurs: If a family on the waiting list is offered an opening as space becomes available during the school year, in coordination with AMC, they will have the opportunity to transfer to AMC at the next change point most advantageous to the student. This is expected to be at a unit change, quarter, semester, etc. or it may be immediately. The family/student will have 48 hours to accept the space and coordinate the date of transfer.
- Vacancies in the fall: In the case that there are still vacancies after placing students from the waiting list, open enrollment will be posted and application forms will be collected. Windows of enrollment will be 1) first two weeks of August; 2) second two weeks of August; 3) month of September; and 4) month of October. Procedures would be followed as outlined for the Spring enrollment lottery at the end of each enrollment window until filled.
- Expectations: Upon acceptance to American Charter Academy, students and their parents/guardians will be obligated and required to agree to the Enrollment Expectations Agreement/Contract.
- Enrollment: SY22- 176, SY23- 185, and SY24- 197.
- Waitlist: SY 22- 9, SY 23- 6, SY 24- 7, and SY 25- 4

Appendix H

SECTION 7. FISCAL

i. Evidence of a Budget Plan

MSBSD shall allocate funding for AMC based on a per-pupil proportional share of funding received by the MSBSD for students attending AMC less administrative costs retained by the MSBSD, determined by applying the approved indirect cost rate per state statute. American Charter Academy shall provide an annual budget to the Mat-Su Borough School Board (MSBSB) for approval at a time designated by the MSBSD. AMC shall account for receipts and expenditures by using and complying with the MSBSD's account, audit, and other fiscal procedures. Appendix I

Materials and services provided directly by MSBSD to AMC shall be charged to AMC at MSBSD cost as per current procedure for all MSBSD schools. These costs shall be charged only if the MSBSD incurs a cost, if it has not been addressed elsewhere as an agreement, if it has been agreed upon by AMC and it is not included in the administrative costs retained by the MSBSD. AMC will be responsible for the lease, tenant improvements, and utilities for AMC's current location.

No tuition shall be charged to AMC students who reside in the MSBSD.

ii. Financial Assurances

- American Charter Academy follows *AS 14.17.190*, Restrictions Governing Receipt and Expenditures of Public Money from Public School Foundation Account. AMC will account for receipts and expenditures by using and complying with district accounting, audit, and fiscal procedures. American Charter Academy will allow district personnel or district auditors access to financial information to perform the annual or special audit and accounting information. American Charter Academy shall cooperate with the local school board and Alaska's Department of Education and Early Development in complying with the requirements of *AS 14.17.190*;
- AMC has been successful in ending each year with a zero or positive fund balance;
- All audit reports to date indicate the school has met its obligation to ensure the fiscal integrity of the school's financial operation. *AS 14.03.255(b)(1)(c)(6)*



SECTION 8. TRANSPORTATION

i. Plans for Transportation

Transportation is provided by the bus company under contract with the MSBSD. MSBSD provides four routes for American Charter Academy students in grades K-12. Appendix J

APPENDIX A

At the meeting held on December 4, 2024, the School Board approved the reapplication for American Charter School. There were no public comments related to the reapplication during the meeting. Below is the unanimous approval by the School Board from the meeting minutes.

- 7.1 [American Charter Academy Renewal](#) 
[American Renewal Application FY 2025.pdf](#) 
Motion to approve American Charter Renewal

Moved by: Ted Swanson
Seconded by: Kendal Kruse

Yes Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

APPENDIX B

Charter School Contract Between
Matanuska-Susitna Borough School District School Board
And American Charter Academy

THIS AGREEMENT is between American Charter Academy (hereafter Charter School) Academic Policy Committee (hereafter APC) on behalf of Charter School, whose physical address is 244 S. Sylvan Wasilla, AK 99623 and the Matanuska-Susitna School Board (hereafter School Board) whose address is 501 N. Gulkana, Palmer, Alaska 99645.

WHEREAS, Charter School desires to operate within the Matanuska-Susitna Borough School District (hereafter School District) in conformance with Alaska Statutes 14.03.250 through 290 and all applicable School Board policies and procedures; and

WHEREAS, the School Board has reviewed and approved Charter School's application;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this contract the parties agree as follows:

1. **Educational Program:** The charter school will provide the education program as described in the charter school renewal application approved by the School Board on December 4, 2024. Any changes or modifications to the program not otherwise outlined in the approved charter application will require review and approval by the School Board in advance of implementation. Charter School will be required to provide services to students who are enrolled in the Charter School and have specialized educational needs such as through an IEP or 504 plan. Because not all resources and services available in boundary schools are necessarily available in each charter school, services will be provided by the charter school if the charter school can adequately address the needs of the student as identified in the current IEP.

The Charter School shall provide an education program in the School District subject to the terms and conditions of this Contract and fulfill the responsibilities required under AS 14.03.255(b):

- (1) Keep financial records of the Charter School;
- (2) Oversee the operation of the Charter School to ensure that the terms of this contract are being met;
- (3) Meet regularly with parents and teachers of the charter school to review, evaluate and improve operations of the charter school; and
- (4) Meet with the APC at least once each year to monitor progress in achieving the committee's policies and goals.

2. **Achievement Levels:** Charter School’s education program shall result in students attaining the specific levels of achievement described in the Charter Schools application as approved by the School Board.
3. **Admission Policies and Procedures:** The Charter School shall enroll all eligible students who submit a timely application, unless the number of those applications exceeds the capacity of the program, class, grade level, or building. If more eligible students apply than can be accommodated, students shall be accepted for the charter school program by random drawing. The Charter School shall not discriminate on the basis of any classification protected by state, local or federal law, or district policy. The random drawing procedures are outlined in the Charter School application and generally provide for the following:
 - A. Any admission preferences will be publicly noted on the school website, included in all recruitment materials, or noted on the admissions application or interest form.
 - B. All eligible students who submit a timely application will be included in the random drawing. All names will be drawn as part of the process.
 - C. Any eligible student not selected through random drawing will be maintained on a waiting list through the application cycle unless and until, enrolled by the school, withdrawn by the parent/guardian, or determined to be ineligible.
 - D. The random drawing will occur publicly, parents/guardians may request and receive their student’s placement on the waiting list if not enrolled.
 - E. A representative of the school board or district may be present during the random drawing.
4. **Administrative Policies:** The Charter School agrees that it will comply with all School Board policies and regulations except those in which the school has been granted a waiver under paragraph 15 below. Should the Charter School determine that additional waivers of School Board policy be desired in the future, such requests may be submitted to the School Board for consideration during the term of this contract.
5. **Funding:** The School District will allocate funding for the Charter School based on a per-pupil proportional share of funding received by the School District for students attending the Charter School, less administrative costs retained by the School District, determined by applying the Department of Education approved indirect cost rate. Projected funds will be available to Charter School at the beginning of the school year. Enrollment Adjustments to Actual will happen on November 15th of each school year. Charter School students who transfer after the final count day will be handled in the same manner as other student transfers in the School District.
 - A. **School District Charges:** The School District will adhere to AS 14.03.260(a) in determining the Charter Schools annual program budget. Additionally, materials

and services provided directly by the School District to the Charter School shall be charged only if the School District incurs a cost, if it is not addressed elsewhere as an agreement, and it is not included in the administrative cost retained by the School District.

- B. **Student Fees and Charges:** No tuition shall be charged to the Charter School students who reside in the Matanuska-Susitna Borough.
 - C. **Expenditure Tracking:** Charter School shall account for receipts and expenditures by using and complying with the School District's accounting, audit and fiscal procedures. Charter School shall allow School District personnel or auditors access to financial information to perform the annual or special audit. Charter School will cooperate with the School Board and the Department of Education and Early Development in complying with applicable State and Federal Laws.
6. **Location and Facility:** Charter School is located at 244 S. Sylvan Wasilla, AK 99623. Charter School building(s) total approximately 21,000 square feet. The building includes twelve classrooms, a small activity center, a conference room, a front office, waiting area, an administrative office, and two small office spaces. Charter School covenants and warrants that the facility complies with all federal, state, and local health and safety requirements applicable to the operation of the Charter School. Any lease agreement may not exceed the term of this contract. Charter School reserves the right to seek or acquire new property as needed for growth.
 7. **Teachers and Staff:** Charter School's current staff and faculty include: Classroom Teachers Doreen Beech, Nina Brady, Darcee Crum, Andrew Deboer, Joel Johnson, Jonquil Kerkove, Shana La Lomia-Blankenship, Stephanie Maynard, Brenda Ostendorf, Jamie Voigt, Emily Worley, Kathleen Yerbich; Student Opportunities Associates; Lizeth Brouse, Karen Hoppe, Melissa Kotyk, Erin Mcelvain, Amanda Skiff, Amanda Yuill; Special Education Teacher Dale Sweetser; Administrative Secretaries Jessica Levin, Christa Rudder, Jessica Chappell; Custodians Stephen Martin, Nataliia Korzhyk; Principal Patricia Farren.
 8. **Teachers to Student Ratio:** Charter School currently maintains a teacher-to-student ratio of: Primary Prep 1:20.5, Multiage 1:17.6, and Secondary 1:17, as outlined in the renewal application.
 9. **Enrollment:** Charter School has a current enrollment of 193 students for the 2024 – 2025 school year. Charter School enrollment may increase to a maximum enrollment of 210 students.
 10. **Term of Contract:** This contract shall be effective upon execution for a period of ten (10) years, and shall expire on June 30, 2035, unless terminated as provided elsewhere

within. This contract will be reviewed annually, and may be extended by mutual agreement of the parties or a term not to exceed ten (10) years.

11. Termination: This contract will be terminated by the School Board for Charter School's failure to meet educational achievement goals for fiscal management standards, for a default in any material provision of this agreement or for other good causes. If there is evidence of a breach of contract, the School District administration or the legally designated representative of the Charter School will have a right to investigate this breach of contract and make recommendations to the School Board regarding remedy. Based on this recommendation, the School Board actions could include but are not limited to:

- a. Immediate corrective action for the situation at either the Charter School or School District;
- b. Place the Charter School on probationary status for a specified period of time to corrected identified deficiencies;
- c. Provide 30 days written notice to Charter School of its intent to terminate this contract and the reasons therefore.

If Charter School fails to remedy the cause for termination within the time provided in the provided notice, this contract will automatically terminate at the end of the stated timeline. During the Charter School's annual review with the School Board, each party's compliance with the provisions of the contract will be reviewed. If any allegations of noncompliance with the Charter School Contract are presented either during the annual review or at any other time, then the School Board, through the Superintendent or designee, shall investigate these allegations. Prior to terminating the Charter School contract, the School Board and the APC shall attempt to remedy any violations of the contract. The School Board shall provide written notice to the APC of its intent to terminate the contract and the reasons therefore.

Should the Charter School contract be terminated all unused funds and/or assets shall remain with the School District. Dissemination of funds and/or assets will be determined by the Superintendent or designee.

12. Other Requirements or Exemptions:

- a. **Amendment:** The Charter School may apply to the School Board for amendment of the school's charter during the term of this contract. Any requests for amendment must be in writing. If the School Board approves amendment to the charter, an amended contract must be executed to conform to the amended charter. A change in State or Federal law taking effect during the

term of this contract or renewal or extension of this contract overrides any inconsistent provision of this contract.

- b. **Risk Management:** The School District secures insurance as part of a package and will assign expenditures to the Charter School for the portion of the insurance premium attributable to the Charter School. The Charter School agrees that it will coordinate all risk management activities throughout the School District. The Charter School shall not compromise, settle, negotiate, or otherwise affect any disposition of any actual or potential demands, claims, lawsuits, fines, judgments, or liabilities without first consulting with and receiving the written approval of the School District. The Charter School agrees to operate in such a manner as to minimize the risk of injury or harm to students, employees, and others. The Charter School shall comply with all applicable Federal and State laws, and School Board Policies concerning student welfare, safety, and health including, without limitation, School Board policies addressing the reporting of child abuse, accident prevention, and disaster response, and any State regulations governing the operation of school facilities.
- c. **Receipt and Use of Public Money:** Charter School assures and agrees that it will comply with all state and federal requirements for receipt and use of public money. The Charter School will comply with all District, State and Federal audit requests.
- d. **Exemptions/Waivers:** Charter School is exempt from only the following School Board Policy:
 - Board Policy: BP 6162.05
- e. **Academic Policies:** The academic policies and goals for the Charter School are established by the APC. The APC will include parents, teachers and school staff and will meet at least four (4) times per year to assess and monitor progress in achieving the APC's policies and goals. The policies are subject to review by the APC and may be changed by a 2/3 vote of the APC provided that such policies maintain conformity with the terms of the application approved by the School Board and with this contract.
- f. **Conflict Resolution:** Charter School shall adopt, within 90 days of the effective date of this contract, a written conflict resolution procedure for information and formal complaint resolutions in compliance with BP 6190.
- g. **Third Party Beneficiary:** Nothing in this contract is intended to confer upon any person other than the Charter School and the District any rights, remedies, obligations, or liabilities under or by reason of this contract.
- h. **No Waiver:** The District's failure to complain or any act or omission on the part of the Charter School shall not be deemed to be a waiver by the District of any of

its rights hereunder. No waiver by the District shall be effective unless in writing by an authorized representative and no such waiver shall be deemed a waiver of a breach of any other provision of this contract or consent to any subsequent breach of the same or any other provision. If any action by the Charter School requires consent of the School District, the District's consent to or approval of such action on any one occasion shall not be deemed to be approval on any subsequent occasion or consent to or approval of any other action on the same or subsequent occasion.

- i. **Nonassignability:** Neither this contract nor any of the duties hereunder may be assigned or subcontracted in whole or in part by Charter School without the express written consent of a duly authorized representative of the District.

Dated: 2/5/25

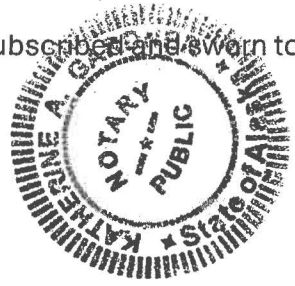
Kathy McCollum
Kathy McCollum, School Board President

Dated: 2/6/25

Stephanie Maynard
Stephanie Maynard, APC Chair
Patricia Farren
Patricia Farren, Principal

STATE OF ALASKA
THIRD JUDICIAL DISTRICT ss.

Subscribed and sworn to me on this 5 day of Feb 2025



Katherine A. Garosh
NOTARY PUBLIC in and for Alaska
My commission expires: 1/23/26

STATE OF ALASKA
THIRD JUDICIAL DISTRICT ss.

Subscribed and sworn to me on this 6th day of February 2025

NOTARY PUBLIC
Jessica Chappell
STATE OF ALASKA
My Commission Expires 06/07/2025

Jessie Chappell
NOTARY PUBLIC in and for Alaska
My commission expires: 06/07/2025

APPENDIX C
Academic Policy Committee Bylaws

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BYLAWS

1. Educational goals _____

1.1 Vision

American Charter academy students will excel in the area of academics as well as in their chosen career. We will produce a generation of young people who possess the habits, skills, and attitudes necessary to empower them to succeed as contributing members of society, lifelong learners, and outstanding citizens. As a choice multi-age (K-1, 2-5, 2-8, 6-8) school in the MSBSD, families selecting AMC will agree to the six main tenants of AMC’s Educational Program and the Expectations for Success. The six tenants are:

1. We will teach foundational information everyone should know to be a participating member of society (E.D. Hirsch’s Core Knowledge);
2. We will accept nothing less than striving for academic excellence;
3. We will ensure students know the required information identified by the Alaska State Standards prior to moving forward (Standards-based);
4. We will hold many of our seminars and classes at locations other than our school building to take advantage first hand, of what our area of the world has to offer (Place-based);
5. We will use project, real world and simulated, for students to learn and understand (Project-based techniques);

6. We will ensure college and career readiness is integrated throughout our curriculum and school.

1.2 Mission

Achieving academic excellence..... the American way!

2. Adoption, amendment, and repeal of bylaws _____

2.1 Introduction of bylaws

New bylaws or amendment of existing bylaws may be introduced by voting members of the APC.

2.2 Bylaws in writing and on agenda

In order for the APC to vote on a bylaw for adoption or repeal, the proposed bylaw or bylaw for appeal must be in writing and must be placed on the APC agenda.

2.3 Seven-day notice required

A bylaw scheduled for action must be published on the tentative agenda seven days in advance of the meeting at which the action is scheduled in order to be voted on at that meeting. A proposed bylaw may not be added to an agenda at a meeting and approved by the APC at the same meeting.

2.4 Majority vote necessary

The board may adopt or repeal a bylaw by a majority vote of members present at a board meeting.

3. Organization and duties of the Academic Policy Committee _____

3.1 American Charter Academy APC Board

The number of APC members constituting the entire board shall be seven voting members. The APC Board shall be comprised of APC officers and APC members. Both shall make up the board. Three of the members shall be parents of students currently enrolled in the school (only one parent per family may serve on the APC Board at one time); three of the members shall be teachers currently under contract to the school; one of the members shall reside in the community and be a community member of the board. The Principal under contract at American Charter Academy shall be an ex officio member of the APC Board, but shall abstain from voting.

The teacher members of the APC board shall remain members of the APC board for the duration of their tenure at the school unless they otherwise vacate their seat. The parent members of the APC and the community member of the APC will serve two-year terms with one of the parent members serving an alternating two-year term. There shall be no limitation on the number of consecutive or non-consecutive terms that any member of the APC Board

may serve. Elections will take place in April at the last regular meeting of the year, and the election results will be included in the meeting minutes. Elections will be held in a manner in which the APC Board determines to be fair and valid.

3.2 Vacancies

Any vacancy occurring on the APC shall be filled by majority vote of 100% of the remaining members of the APC. The replacement member of the APC Board shall be elected for the unexpired term of their predecessor in office.

3.3 Resignations

Any APC Board member may resign at any time by giving written notice to the Chair or Secretary of the APC Board. Such resignation shall take effect at the time specified therein and, unless otherwise stated, the acceptance of such resignation shall not be necessary to make it effective.

3.4 Removal of an APC Board Member

The APC Board may remove a member of board with or without cause when it determines that the best interests of the APC Board and American Charter Academy would be served thereby. Removal shall require a majority vote of the APC Board, including the APC Board member who is subject to removal.

3.5 APC Board Officers

The officers of the APC Board shall be Chair, Vice Chair, and a Secretary, each of whom must also be a current member of the APC Board.

3.6 Election of APC Board Officers

The officers of the APC are elected at the first regular meeting of the APC each school year and serve for a one-year term. An APC member may serve successive terms as an officer without limit.

3.7 Duties of the chair

The board chair shall:

3.7.1 Preside at all meetings of the board

3.7.2 Maintain liaison with other members of the APC and with the Principal when the APC is not in session.

3.7.3 Work with the Principal to develop meeting agendas.

3.7.4 Represent the APC when occasion requires and speak publicly for the APC as a whole on positions of the APC.

3.7.5 Unless otherwise specifically provided by law or motion, appoint APC members to committees and subcommittees.

3.7.6 Advise the Principal at times when the board is not in session.

3.7.7 Ensure the APC plans, creates, and steers the direction of AMC with sole authority for all actions and approvals for any and all changes to AMC's Charter, Independent Academic Policy and/or the Bylaws.

3.8 Duties of the vice-chair

The vice-chair shall act in place of the chair in the chair's absence, or in the case of a vacancy in that office.

3.9 Duties of the secretary

The Secretary records minutes of the meeting which will be available for public review.

4. Regular meetings

4.1 Meetings

Meetings are held a minimum of 4 times each year.

4.2 Adoption of calendar

At the first scheduled meeting of each school year, the APC will adopt a calendar of regular meetings for the school year, indicating the planned date, time and location of each meeting.

4.3 Order of business; regular meetings

The following is the order of business at each regular meeting:

Call to order and roll call.

Adoption of the agenda.

Disclosure of potential conflicts.

Public comment will be held to hear testimony on any agenda or non-agenda items.

Old business.

New business.

APC member comments.

5. Special meetings

5.1 Calling a special meeting

A special meeting of the APC may be called by the chair, the principal or by at least six members of the APC.

5.1.1 Business conducted at a special meeting is limited to matters identified in the official public notice of the special meeting.

5.2 Executive sessions

All regular and special meetings shall be open to the public, except that, upon a vote of a majority of the members present, and executive session may be held to discuss matters including but not limited to:

- A. Attorney-client matters;
- B. Contract proposals or negotiations;
- C. Sensitive personnel matters; and
- D. Student discipline matters.

6. Participation in meetings

6.1 Participation expected

APC members are expected to attend each regular, special, and emergency board meeting. However, when it is not possible for an APC member to attend a meeting, the member should inform the chair of the Principal as soon as possible.

6.2 Participation in regular, special, or emergency meetings by teleconference

An APC member may request to participate in a regular, special, or emergency meeting of the APC by teleconference when an emergency or other valid reason prohibits the member from traveling to a meeting site. The member must notify the chair, commission, or Principal as soon as possible that the member will participate by teleconference to expedite arrangements for teleconference participation. This will be honored, if possible.

7. Governance of meetings

7.1 Robert's Rules used

Roberts Rules of Order, newly Revised, 10th Edition, will govern proceedings of the APC, unless a procedure is otherwise governed by state law or regulation, or by a specific board bylaw.

7.2 Majority vote required

All questions pending before the board will be decided by a majority of the members present and voting.

8. Notice of meetings

For each regular meeting of the APC, the principal shall no later than 7 days before a meeting publish the date, time and place of the meeting either by the school sign, homework slips, flyers, calendars, or other means available. Reasonable notice will be given for special and emergency meetings or teleconferences.

9. Polling of APC Members

On coordination of the chair and Principal, the secretary shall poll APC members to authorize altering a regular meeting from the date and location of the meeting set in the calendar of regular meetings previously adopted, to convene a special meeting and to establish or change its time, date, and location or to insert or delete an item on a tentative agenda for a regular or special meeting.

10. Principal Selection and Evaluation

10.1 Selection of the Principal

The APC annually will conduct a performance evaluation of the principal in executive session. The results of the evaluation will be discussed in executive session with the principal present. The original copy of the evaluation will be given to the principal. If the evaluation is adverse, a copy will be kept in the APC files while discussions and/or further actions between the Principal and APC take place.

APPENDIX D

Academic Policy Committee Board

STEPHANIE MAYNARD – Chair

Stephanie received her B.S. in Elementary Education from Montana State University and moved to Alaska in 2001 when she was hired to teach kindergarten in the remote native village of Gambell. After completing one year of teaching in Gambell, she moved to Wasilla where she began her teaching career with MSBSD. Stephanie taught middle school language arts at AMC for many years before moving into a K – 1st teaching position. Stephanie has been a K-1 teacher at AMC for the last eleven years. Stephanie is currently chair of American Charter Academy’s Academic Policy Committee (APC) and is involved in many other facets of the school, demonstrating leadership and commitment in the field of education.

ELAINE RIDLON – Vice Chair

Elaine is the current Vice Chair for the AMC APC board. She joined the board nearly 10 years ago as an excited parent and community member eager to see the continuing success of a blended learning charter school that offers a traditional standards-based education. Elaine was employed for seven years at Clear Excavating as an CFO/Office Manager in which she previously owned a portion of the company.

DOREEN BEECH – Secretary

Doreen Beech teaches in a multi-age (2nd-5th) classroom at American Charter Academy. The 2024-25 school year will be her thirteenth year in this role. She has served on the Academic Policy Committee for several years and as secretary for the last two years.

NINA BRADY – Teacher

School year 2024-25 will be Nina’s forty-fourth year of teaching in the elementary classroom and the thirty-fifth year of teaching in a multi-age one-room schoolhouse model in education. Parents, being the reason for such a model, are at the forethought of what takes place in the classroom. Nina’s accomplishments have been measured by what has transpired between the child and their teacher. Patriotism and self-reliance run deep within instruction. Nina’s teaching motto is: “Whatever you do, do it well, but don’t divide yourself.”

DIANA YLITALO – Parent

Diana Ylitalo is a parent whose children go to American Charter Academy. She sits on the board of the Academic Policy Committee and American Charter Foundation (ACF). She owned her own upcycled furniture and décor store. After seven years of running a small business, she now spends her time volunteering and overseeing many different activities and duties in her church. Diana enjoys spending time with her family outdoors.

ADAM CARPENTER – Parent

Adam Carpenter considers himself blessed to live in the beautiful state of Alaska with his wonderful wife, Cheryl and their four children. Professionally, Adam works as an ICU charge nurse at a local hospital. He has been an RN for about 14 years, functioning as a bedside nurse, preceptor, and has been involved in a variety of hospital committees. In the past, Adam has worked with several non-profit organizations and has experience volunteering as an EMT, working in phlebotomy and management at the Blood Bank of Alaska. More recently, Adam has had the privilege of serving on the leadership board of his church for over six years. Adam has 3 children that currently attend American Charter Academy, and the 2024-25 school year will be his first year serving on the Academic Policy Committee.

DREW MCELVAIN – Community Member

Drew has been on the APC board for AMC since 2016. He has two children who have attended AMC beginning in kindergarten with both children now in high school. Also, Drew's wife is a full-time employee at AMC as a Student Opportunities Associate (SOA). Drew is a law enforcement ranger for the Alaska Department of Natural Resources, Division of Parks. He holds a bachelor's degree in Park Management from Northern Arizona University and has been an Alaska resident since 2002.

PATRICIA FARREN – School Principal, Non-Voting Member

Patricia Farren has a twenty-six-year career in education and has worked at the state, district, administrative, and classroom levels and has worked as a program coordinator for a non-profit. School year 2024-25 will be her fourth year as the principal of American Charter Academy.

APPENDIX E

Organization and Administration

See Appendix C, American Charter Academy's APC Bylaws

See Appendix F, AMC PL Day Agenda - April 26, 2024, Reflection

APC's Meeting Minutes and Agenda

Academic Policy Committee (APC) Meeting
21 Nov 2013
Minutes

Welcome by Principal at 3:00pm

ByLaws were discussed and adopted.

Enrollment and PTR were discussed and adjusted from original approval.

Public comment was offered: no comments

Adjourned at 3:30pm

Academic Policy Committee (APC) Meeting
25 Sep 14
Minutes

Welcome by Principal and Vice Chair at 3pm

Roll Call – all present

Pledge of Allegiance

Disclosure of Conflicts - none

Public Comment (if any) - none

Old Business - Role of APC, Project Update, AMC's Goals (& current status)

New Business

- Schedule of Remaining 3 APC Meetings – unanimously approved
- APC Items of Note – discussion only
- Replacement of Chair – Mrs. Stephanie Maynard (current Vice-Chair)
unanimous
- Replacement of Vice Chair – Mrs. Elaine Ridlon, unanimous
- Bylaws reviewed and reapproved - unanimous

Update, Questions, Comments from APC Members

Adjourned 3:45pm

American Charter Academy - APC Meeting Agenda - 04/14/2022

Welcome - Minutes from Last Meeting

School Update

Enrollment/Budget Update

COVID-19 Update

New Building Update

Non-Profit Status

American Charter Academy APC Meeting Minutes

9 -19 - 23

In attendance: Patti Farren, Elaine Ridlon, Doreen Beech, Stephanie Maynard, and Nina Brady

Stephanie motioned to accept the minutes from the April meeting, and Elaine seconded the motion. Nina motioned to approve the agenda. Stephanie seconded the motion.

Patti Farren gave updates (see attached slides).

Enrollment/ Budget Update

- 196 students enrolled - 187 projected (gain of 60K)
- Budget breakdown: 58% for certified staff, 16% for classified staff, 9% for building lease (see slide for the remainder).

School Update

- One new teacher - P.E./ health 1.0 FTE
- Total of twelve teachers - 5 secondary, 5 multiage, 2 primary
- Total of five SOAs
- No school nurse at this time - may share a nurse with Willow. We are using a nurse coordinator from the district as needed.
- Administrative Assistant .5 FTE (Jessica now working .5 FTE)
- May hire a part-time SOA/ office helper in the future
- Union involved in staff issues - ongoing situation

New Building Update

- Upcoming work session with district
- Meeting with USDA - waiting for records from Katie Gardner
- Looking into private funding - waiting to see what the district will do

Happenings

- Over the summer Anne's classroom was painted
- New landlord - two year least extension 2% increase per year
- Working on getting a new floor for S. Maynard's room
- MAP testing complete
- AK Reads Act

- Working on writing alignment
- Secondary field trip to Willow Creek
- Multiage field trip cancelled due to weather
- ACF meet and greet - group organizing Fun Fall Fling, filing for 501C3
- AMC Calendar approval process - vote will be taken to determine if we want to set our own calendar and not have to be approved by School Board

Charter Renewal

- Work should start on this process sooner rather than later!
- First step is approval by district and then to the state by July 1, 2024

Next Meeting Dates: Nov. 14th 4:00 p.m. Feb. 13th 4:00 p.m. April
9th 4:00 p.m.

Stephanie motioned to adjourn the meeting, and Elaine seconded the motion. I, Doreen Beech, took notes for the meeting.

American Charter Academy - APC Meeting Agenda - 08/27/2024

Welcome - Minutes from Last Meeting
Staffing Update
Enrollment Update
Budget Update
SY 24 AK STAR & MAP Data
American Charter Foundation Update
New Building Update
American Charter Renewal

School Improvement Communication – Attendance

Welcome Letter

Hello American Charter Academy Families,

Welcome to School Year 2024!! Welcome new families & welcome returning families. I'm excited once again to have students and families participating in AMC programs. There are no anticipated interruptions this year, which means AMC Staff & Families can continue pursuing academic excellence, remembering at American Charter, we *Work Hard & Play Hard!!* As I start my third year as AMC's principal, I am very enthusiastic about the programs and activities AMC offers. Teachers are already planning daily learning assignments, special events, and learning field trips. I am always amazed at what happens in a year within the walls of AMC, and this year will be no different. Secondary teachers ended the 2023 school year planning a skills-based camping trip for this fall, and elementary teachers were discussing additional learning field trips for students.

Initiatives continued from last year will be pursuing funding for our new school and maximizing classroom learning time. Last year we did not get funding for our new school from the state of Alaska, so the quest will continue this

year; the design plans are 100% complete and will go before the borough and school board this fall for their stamp of approval. Maximizing learning time in the classroom was a focus last year and remains essential since the learning expectations at AMC continue to be rigorous.

AMC's school calendar is a bit different than the district's calendar so check it carefully. Also, AMC does not participate in the district's Monday morning Team Time (late start) so buses 96 & 103 will not pick up AMC students on Monday mornings; parents of students that ride buses 96 & 103 are responsible for bringing students to school Monday mornings. AMC's calendar remains almost the same as last year: school instruction begins promptly at 7:55am (*arrival time 7:45am. All students must remain in vehicles until an AMC staff member arrives at the gate*). School is dismissed at 1:55pm (*this school year students will not be released from classrooms until 1:55pm, which means they will not be lined up until 1:57 – 1:59pm*). Early release days will be almost the same as last year. They occur at the end of quarters one, two, and three on 10/18, 12/21, and 03/07. Students will be dismissed at 11:30am on those three days. The AMC buses, 107 and 108, will run at 11:30am on those days, but students who ride transfer buses will need to be picked up at 11:30am on the three early release days. AMC's parent-drop-off and pick-up pattern remains the same; the traffic will flow from Sylvan Road toward AMC's courtyard, which is the front of our school (*backside of the mall*). Parents drive to the back of a line, remain in vehicles, and drive forward slowly to drop off or pick up their children in front of the courtyard. Keep in mind, the driveway access in and out of the mall cannot be blocked, so be sure not to protrude into the roadway.

There are a few new things on the horizon for AMC, and one of them involves the Alaska Reads Act, which is a law that was passed by the Alaska legislature. The law requires the school to focus more heavily on teaching reading to non-proficient students in grades K – 3. Many of AMC's processes will remain the same, however the school will be creating reading plans for some students and communicating more with some parents about students' reading. **Additionally, AMC will be connecting more with families about attendance and timeliness, which are AMC priorities for school year 2024. Consistent attendance and timeliness help with maximizing learning classroom learning time.** Something else new at American Charter involves new staff members.

This year, AMC added another secondary teacher; Mrs. Worley, who has been a Student Opportunities Associate (SOA) at AMC, will now be teaching 6th – 8th grade PE/Health. Mrs. Worley comes to American Charter with a Bachelor of Science in Health, PE, and Recreation, and she is also currently a high school dive coach for the Mat-Su Borough School District. Additionally, Mrs. Worley is an avid hiker and outdoor enthusiast and is looking forward to working with the secondary teaching team as they plan outdoor learning adventures. Another new staff member at American Charter is Mrs. Brouse. Mrs. Brouse will be an SOA supporting Mrs. Yerbich's class and Mrs. McCabe's class. Mrs. Brouse is a Navy veteran and has a Graduate Degree in Public Health. Mrs. Brouse lived in Kodiak for several years and worked in Kodiak and Oregon as a teacher's aide. Mrs. Worley and Mrs. Brouse round out AMC's twelve-member teaching staff and five-member SOA staff, and we couldn't be more pleased.

As always, thank you for your support and partnering with AMC as we look forward and Reach for the Stars!!
Sincerely,

Ms. Farren

Newsletter

American Charter Chats



Upcoming Events

- ◆ 08/31 - Hatcher Pass Learning Opportunity
- ◆ 09/01 & 02 - No school for students
- ◆ 09/05 - Labor Day Holiday, No School
- ◆ 09/06 - AMC Quest Session 1 Begins
- ◆ 09/14 - Q1 Progress Reports Sent Home
- ◆ 09/20 - School Pictures
- ◆ 09/22 - Fun Fall Fling
- ◆ 09/28 - District Running Meet
- ◆ 10/14 - Q1 Ends

Principal's Corner

Thank you families for effectively transitioning from summer to SY 23! Each week daily processes gain in efficiency: bus routing has improved, parent drop off and pick is going better, necessary paperwork has been returned, most days students are arriving to school in a timely manner, and teachers are maximizing learning time. Bus cancellations are still a problem, and we're grappling with this together; thank you for doing your best!

MAP testing finished last week, and make-up testing will occur after Labor Day. I have sent a few EdConnect messages since the beginning of the year, so if you haven't received a voicemail or email from me, please let Jessica in the front office know, or go into ParentVUE and check your settings.

On the facilities front, August 23rd marked AMC's, Building Committee's first design meeting with Wolf Architecture Inc. to start planning for our new school. The team discussed school layout, interior spaces, and traffic flow. In our next meeting, the architects will bring 3D models so committee members can move the pieces around to better visualize spaces. One of the building committee's goals is to create spaces similar to what AMC has now, without reducing square footage. If you would like to be part of the planning process, please let me know. The more input we get, the better school we will have.

AMC Staff Professional Development



Looking forward, September and October will be two months of solid learning! AMC, will continue to fine tune processes like timeliness, chronic absenteeism, maximizing learning time, and reinforcing a positive climate and school culture. To round out our school-day programs, AMC is adding more after school clubs this year. We are starting a program called, AMC Quest. AMC is always on a quest for learning, so we are offering four sessions of after school clubs. *See attached flyer.

I came to work today thinking, "there is no place like American Charter". Our families and staff make this a great school where students get to be part of a dynamic and positive learning community! I'm inspired and excited to be starting my second year as AMC's principal! As we engage in one of AMC's slogans, *WORK HARD— PLAY HARD*, let's Take the Next Step together to continue building success at American Charter.

Ms. Farren

Parent Letter Template



August 23, 2024

Dear Parents/Guardians of _____:

Attendance and timeliness are prime factors of a child's success in school. Absences and tardies, though unavoidable at times, must be kept to an absolute minimum. Excessive absences and tardies can result in students falling so far behind in their work that students lose motivation and cannot keep up with the pace of classroom learning.

In order to help _____ stay on track with his/her learning, you are being notified that he/she has a total of _____ absences and _____ tardies, which means he/she has been absent _____% percent of the time and tardy _____% of the time. Enclosed is a copy of _____ attendance record.

Please understand, the goal of this letter is to encourage fewer absences and tardies so _____ can be successful in school.

It is important we work together to ensure success for your child. Thank you for your cooperation.

Sincerely,

Patricia E. Farren, AMC Principal

School Calendar

Matanuska-Susitna Borough School District
American Charter Academy School Calendar
2024 - 2025

Matanuska-Susitna Borough School District

S	M	T	W	T	F	S
---	---	---	---	---	---	---

JULY						
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
				1	2	3
4	5	6	7	8	WD	10
11	PL	PL	WD	SO	16	17
18	19	20	21	22	23	24
25	26	27	28	29	ER	31

SEPTEMBER						
1	H	PL	PL	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
	1	2	3	ER	5	
6	7	8	9	10	11	12
13	14	15	16	17	Q1	19
20	21	22	23	24	25	26
27	28	29	30	PC		

NOVEMBER						
				PL	2	
3	4	5	6	7	ER	9
10	V	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	H	H	30

DECEMBER						
1	2	3	4	5	ER	7
8	9	10	11	12	13	14
15	16	17	18	19	Q2	21
22	V	V	H	V	V	28
29	V	V				

August

9 Work Day for Teachers (WD)*

12-13 Professional Learning Day (PL)*

14 Work Day for Teachers (WD)*

15 School Opens for K-12 (SO)

September

2 Labor Day Holiday (H)*

3-4 Professional Learning Day (PL)*

October

18 Quarter 1 Ends (44 Days)

31 Parent Conference Day (PC)*

November

01 Professional Learning Day (PL)*

11 Veterans Day (V)*

28-29 Thanksgiving Holiday (H)*

December

20 Quarter 2 Ends (40 Days)

25 Christmas Holiday (H)*

23-31 Winter Vacation (V)*

January

1 New Years Day (H)*

2-3 Winter Vacation (V)*

6 Work Day for Teachers (WD)*

20 Martin Luther King Jr. Day (H)*

February

17 Parent Conference Day (PC)*

18 Professional Learning Day (PL)*

March

7 Quarter 3 Ends (41 Days)

10-14 Spring Vacation (V)*

17 Work Day for Teachers (WD)*

April

21 Professional Learning Day (PL)*

28 Professional Learning Day (PL)*

May

21 Snow Day Makeup if needed (SN)

22 School Closes/Quarter 4 Ends (44 Days)

23 Work Day for Teachers (WD)*

*Indicates no school for students
ER Indicates 1 hr early release for students

S	M	T	W	T	F	S
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JANUARY						
			H	V	V	4
5	WD	7	8	9	ER	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
						1
2	3	4	5	6	ER	8
9	10	11	12	13	14	15
16	PC	PL	19	20	21	22
23	24	25	26	27	28	

MARCH						
						1
2	3	4	5	6	ER	8
9	V	V	V	V	V	15
16	WD	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
					ER	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	PL	22	23	24	25	26
27	PL	29	30			

MAY						
					ER	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	SN	SC	WD	24
25	H	27	28	29	30	31

JUNE						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APPENDIX F

Educational Program and Student Achievement

Evidence of Program that Addresses Alaska State Content Standards

Writing Alignment

AMC PL Day Agenda - April 26, 2024

Friday, April 26th

7:30am – 8:30am Classroom Worktime

8:30am – 9:00am Breakfast Finger Foods & Inclusion Activity

9:00am – 9:10am Jonquil to Share about Reading Symposium

9:10am – 10:00am Writing Alignment

10:00am – 12:30pm Classroom Worktime

PP & Multiage Team Time (end of year activities) 10:00am – 10:30am

Secondary Team Time (end of year activities) 11:00am - 11:30am

1pm – End of Year Luncheon @ Basil Ginger

Reflect over the school year and answer a few questions.

1. Explain something that really went well in your classroom. As an instructor, what did you do to initiate the experience? What did students learn or how do you know students reached the learning outcomes you had anticipated?
2. As the year draws to a close, what are your goals for next year? Is there something new you want to implement? Is there something you have already implemented that you want to work on perfecting?
3. In your dream world, what area would you like to receive professional development? What would the PD look like? A one-time conference? Continuous education through a university? Working with an instructional coach/consultant? Collaborating with colleagues?
4. As a school, what is one area, either in school management or instructional practices, that you think AMC can improve?

Writing Alignment



PEAKS Assessment Data

2018-2019 American Charter Academy Results

[View all results without filtering](#) | [Download Four-Way Supressed Data \(.csv\)](#)

[Reporting Protocol - 2 Levels of Achievement \(pdf\)](#)

Performance Evaluation for Alaska's Schools

All Grades

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	109	78.99%	29	21.01%	139	99.28%	View
Mathematics	101	73.19%	37	26.81%	139	99.28%	View

3rd Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	18	64.29%	10	35.71%	28	100.00%	View
Mathematics	22	78.57%	6	21.43%	28	100.00%	View

4th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	14	73.68%	5	26.32%	19	100.00%	View
Mathematics	*	80% or more	*	20% or fewer	19	100.00%	View

5th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	*	80% or more	*	20% or fewer	17	94.12%	View
Mathematics	12	75.00%	4	25.00%	17	94.12%	View

6th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	21	80.77%	5	19.23%	26	100.00%	View
Mathematics	19	73.08%	7	26.92%	26	100.00%	View

7th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	*	90% or more	*	10% or fewer	20	100.00%	View
Mathematics	16	80.00%	4	20.00%	20	100.00%	View

8th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	19	86.36%	3	13.64%	22	100.00%	View
Mathematics	10	45.45%	12	54.55%	22	100.00%	View

9th Grade

Subgroup	Advanced / Proficient		Below / Far Below Proficient		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	*	60% or more	*	40% or fewer	7	100.00%	View
Mathematics	4	57.14%	3	42.86%	7	100.00%	View

AK STAR Assessment Data

2022-2023 American Charter Academy Results

[View all results without filtering](#) | [Download Four-Way Supressed Data \(.csv\)](#)

[Reporting Protocol - 2 Levels of Achievement \(pdf\)](#)

Alaska System of Academic Readiness (AK STAR)

All Grades

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	71	56.80%	54	43.20%	125	100.00%	View
Mathematics	90	72.00%	35	28.00%	125	100.00%	View

3rd Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	7	41.18%	10	58.82%	17	100.00%	View
Mathematics	9	52.94%	8	47.06%	17	100.00%	View

4th Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	6	28.57%	15	71.43%	21	100.00%	View
Mathematics	15	71.43%	6	28.57%	21	100.00%	View

5th Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	14	60.87%	9	39.13%	23	100.00%	View
Mathematics	14	60.87%	9	39.13%	23	100.00%	View

6th Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	23	74.19%	8	25.81%	31	100.00%	View
Mathematics	25	80.65%	6	19.35%	31	100.00%	View

7th Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	17	68.00%	8	32.00%	25	100.00%	View
Mathematics	19	76.00%	6	24.00%	25	100.00%	View

8th Grade

Subgroup	Advanced / Proficient		Approaching Proficient / Needs Support		Enrollment ²	Participation Rate	Group
	Count	Percentage ¹	Count	Percentage ¹			
English Language Arts	4	50.00%	4	50.00%	8	100.00%	View
Mathematics	*	75% or more	*	25% or fewer	8	100.00%	View

Disaggregated Data

ELA 2022-2023 AK STAR

ELA

Demographic	Advanced Percent			Proficient Percent			Below Proficient Percent		
	School	District	State	School	District	State	School	District	State
All Students	23.20%	10.58%	9.88%	33.60%	26.26%	21.92%	33.60%	32.14%	28.57%
Male	19.40%	8.96%	8.27%	35.82%	23.58%	19.94%	31.34%	31.32%	27.78%
Female	27.59%	12.34%	11.60%	31.03%	29.17%	24.03%	36.21%	33.03%	29.42%
African American	*	2.27%	5.83%	*	15.91%	16.75%	*	43.18%	32.84%
Alaska Native/American Indian	*	4.39%	1.82%	*	17.84%	8.10%	*	30.41%	20.95%
Asian/Pacific Islander	*	6.17%	7.18%	*	30.25%	20.02%	*	28.40%	32.19%
Caucasian	25.00%	12.00%	15.72%	34.00%	28.29%	29.60%	32.00%	32.26%	29.92%
Hispanic	40.00%	7.11%	7.90%	40.00%	23.03%	22.00%	20.00%	31.84%	31.92%
Two or More Races	7.14%	10.15%	8.53%	28.57%	23.24%	23.01%	42.86%	32.77%	32.42%
Economically Disadvantaged	0.00%	5.68%	4.38%	46.15%	21.06%	15.39%	30.77%	33.32%	27.87%
Not Economically Disadvantaged	29.29%	13.93%	15.06%	30.30%	29.81%	28.06%	34.34%	31.33%	29.24%
Students With Disabilities	*	2.16%	1.73%	*	9.84%	6.78%	*	21.98%	19.20%
Students Without Disabilities	23.77%	12.22%	11.38%	34.43%	29.46%	24.70%	31.97%	34.12%	30.30%
English Learners	0.00%	0.41%	0.68%	40.00%	12.30%	6.84%	50.00%	29.92%	23.68%
Not English Learners	25.22%	10.88%	11.16%	33.04%	26.67%	24.00%	32.17%	32.21%	29.25%
Migrant Students	0.00%	7.36%	5.58%	35.71%	24.42%	17.65%	42.86%	32.71%	28.70%
Not Migrant Students	26.13%	11.04%	10.35%	33.33%	26.52%	22.38%	32.43%	32.06%	28.56%
Active Duty Parent/Guardian	12.50%	13.92%	14.77%	37.50%	29.44%	31.42%	37.50%	31.04%	32.21%
Not Active Duty Parent/Guardian	23.93%	10.32%	9.48%	33.33%	26.01%	21.13%	33.33%	32.23%	28.27%
Homeless	*	2.84%	2.32%	*	14.18%	10.58%	*	26.24%	26.44%
Not Homeless	22.76%	10.71%	10.03%	34.15%	26.46%	22.14%	33.33%	32.24%	28.62%
Not Foster Care	23.20%	10.70%	9.99%	33.60%	26.44%	22.08%	33.60%	32.32%	28.66%

Continued....

ELA

Demographic	Far Below Proficient Percent			Total Tested	Percent Tested		
	School	District	State		School	District	State
All Students	9.60%	31.02%	39.63%	125	100.00 %	82.50 %	81.50 %
Male	13.43%	36.14%	44.01%	67	100.00 %	83.48 %	82.08 %
Female	5.17%	25.46%	34.94%	58	100.00 %	81.47 %	80.89 %
African American	*	38.64%	44.58%	4	100.00 %	78.57 %	83.80 %
Alaska Native/American Indian	*	47.37%	69.13%	1	100.00 %	87.24 %	89.80 %
Asian/Pacific Islander	*	35.19%	40.61%	1	100.00 %	92.57 %	90.23 %
Caucasian	9.00%	27.44%	24.76%	100	100.00 %	80.65 %	74.77 %
Hispanic	0.00%	38.02%	38.18%	5	100.00 %	86.11 %	85.97 %
Two or More Races	21.43%	33.85%	36.04%	14	100.00 %	85.97 %	84.34 %
Economically Disadvantaged	23.08%	39.93%	52.37%	26	100.00 %	86.35 %	83.95 %
Not Economically Disadvantaged	6.06%	24.92%	27.64%	99	100.00 %	80.07 %	79.32 %
Students With Disabilities	*	66.02%	72.29%	3	100.00 %	87.43 %	85.66 %
Students Without Disabilities	9.84%	24.19%	33.62%	122	100.00 %	81.61 %	80.78 %
English Learners	10.00%	57.38%	68.81%	10	100.00 %	77.32 %	91.67 %
Not English Learners	9.57%	30.24%	35.59%	115	100.00 %	82.67 %	80.27 %
Migrant Students	21.43%	35.51%	48.07%	14	100.00 %	84.82 %	88.20 %
Not Migrant Students	8.11%	30.37%	38.71%	111	100.00 %	82.18 %	80.83 %
Active Duty Parent/Guardian	12.50%	25.60%	21.60%	8	100.00 %	87.99 %	83.44 %
Not Active Duty Parent/Guardian	9.40%	31.45%	41.11%	117	100.00 %	82.10 %	81.34 %
Homeless	*	56.74%	60.67%	2	100.00 %	74.21 %	81.71 %
Not Homeless	9.76%	30.59%	39.21%	123	100.00 %	82.66 %	81.50 %
Not Foster Care	9.60%	30.54%	39.27%	125	100.00 %	82.38 %	81.41 %

MATH 2022-2023 AK STAR

Math

Demographic	Advanced Percent			Proficient Percent			Below Proficient Percent		
	School	District	State	School	District	State	School	District	State
All Students	24.00%	11.03%	8.83%	48.00%	29.50%	23.70%	19.20%	19.99%	18.17%
Male	29.85%	12.55%	9.90%	40.30%	29.16%	23.73%	17.91%	19.34%	17.81%
Female	17.24%	9.38%	7.68%	56.90%	29.88%	23.67%	20.69%	20.70%	18.56%
African American	*	2.33%	3.46%	*	18.60%	15.72%	*	20.93%	17.61%
Alaska Native/American Indian	*	4.43%	1.45%	*	20.68%	8.95%	*	17.43%	11.97%
Asian/Pacific Islander	*	10.69%	7.27%	*	27.67%	20.99%	*	15.09%	18.34%
Caucasian	27.00%	12.68%	14.13%	50.00%	31.31%	32.68%	16.00%	20.26%	20.50%
Hispanic	40% or fewer	6.54%	6.48%	60% or more	27.88%	21.94%	40% or fewer	20.56%	20.57%
Two or More Races	14.29%	9.75%	7.70%	28.57%	27.54%	24.17%	42.86%	20.44%	19.92%
Economically Disadvantaged	15.38%	6.92%	4.04%	42.31%	24.10%	16.02%	26.92%	20.34%	16.39%
Not Economically Disadvantaged	26.26%	13.84%	13.33%	49.49%	33.19%	30.91%	17.17%	19.75%	19.84%
Students With Disabilities	*	3.28%	1.82%	*	13.10%	8.07%	*	12.52%	10.74%
Students Without Disabilities	24.59%	12.52%	10.12%	47.54%	32.66%	26.56%	19.67%	21.43%	19.53%
English Learners	20.00%	3.03%	1.29%	60.00%	17.80%	8.54%	10.00%	18.94%	11.99%
Not English Learners	24.35%	11.28%	9.88%	46.96%	29.88%	25.81%	20.00%	20.02%	19.03%
Migrant Students	7.14%	10.46%	5.76%	42.86%	28.20%	20.06%	35.71%	21.76%	18.35%
Not Migrant Students	26.13%	11.11%	9.17%	48.65%	29.69%	24.10%	17.12%	19.74%	18.15%
Active Duty Parent/Guardian	37.50%	11.84%	13.13%	12.50%	32.48%	33.69%	25.00%	20.80%	22.20%
Not Active Duty Parent/Guardian	23.08%	10.96%	8.48%	50.43%	29.27%	22.87%	18.80%	19.93%	17.84%
Homeless	*	0.66%	0.82%	*	19.21%	10.90%	*	13.91%	14.10%
Not Homeless	24.39%	11.22%	8.99%	47.97%	29.69%	23.96%	19.51%	20.10%	18.25%
Not Foster Care	24.00%	11.13%	8.92%	48.00%	29.71%	23.86%	19.20%	20.12%	18.24%

Continued....

Math

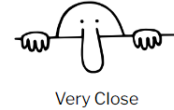
Demographic	Far Below Proficient Percent			Total Tested	Percent Tested		
	School	District	State		School	District	State
All Students	8.80%	39.48%	49.29%	125	100.00%	82.32%	81.27%
Male	11.94%	38.95%	48.56%	67	100.00%	83.31%	81.94%
Female	5.17%	40.04%	50.08%	58	100.00%	81.27%	80.56%
African American	*	58.14%	63.21%	4	100.00%	76.79%	83.76%
Alaska Native/American Indian	*	57.46%	77.63%	1	100.00%	86.47%	89.33%
Asian/Pacific Islander	*	46.54%	53.40%	1	100.00%	90.86%	89.75%
Caucasian	7.00%	35.76%	32.69%	100	100.00%	80.70%	74.72%
Hispanic	40% or fewer	45.02%	51.01%	5	100.00%	85.45%	85.47%
Two or More Races	14.29%	42.28%	48.21%	14	100.00%	85.44%	84.09%
Economically Disadvantaged	15.38%	48.64%	63.56%	26	100.00%	86.15%	83.58%
Not Economically Disadvantaged	7.07%	33.21%	35.92%	99	100.00%	79.90%	79.21%
Students With Disabilities	*	71.11%	79.37%	3	100.00%	86.30%	85.07%
Students Without Disabilities	8.20%	33.39%	43.79%	122	100.00%	81.60%	80.61%
English Learners	10.00%	60.23%	78.18%	10	100.00%	84.03%	91.78%
Not English Learners	8.70%	38.81%	45.27%	115	100.00%	82.27%	79.96%
Migrant Students	14.29%	39.59%	55.84%	14	100.00%	84.66%	87.98%
Not Migrant Students	8.11%	39.46%	48.58%	111	100.00%	81.99%	80.60%
Active Duty Parent/Guardian	25.00%	34.88%	30.98%	8	100.00%	87.99%	83.39%
Not Active Duty Parent/Guardian	7.69%	39.84%	50.81%	117	100.00%	81.90%	81.10%
Homeless	*	66.23%	74.18%	2	100.00%	79.47%	83.44%
Not Homeless	8.13%	38.99%	48.80%	123	100.00%	82.37%	81.23%
Not Foster Care	8.80%	39.04%	48.97%	125	100.00%	82.24%	81.19%

MAP Goals

Reading

4th

School Year	Grade:		Reading
	FALL	WINTER	SPRING
21 - 22	198.7	204.2	207.5
20 - 21	203.7		213.5
19 - 20	209.7		
18 - 19	208.6		216.1
17 - 18	209.8		217.9



Summary and Suggested School Goal for Spring 2022

Strong growth was present in 20-21, but growth was from a lower starting point than in 17-18.

8-10 points seems to be the average rate of growth for reading. Since we are already at 204, it would be reasonable to expect that they could reach 208 (for a 10 point growth rate) by spring.

Math

4th

School Year	Grade:		Math
	FALL	WINTER	SPRING
21 - 22	200.5	209.3	215.7
20 - 21	203.5		214.9
19 - 20	214		
18 - 19	211.3		223.7
18 -17	209.2		224.6



Summary and Suggested School Goal for Spring 2022

Math scores have digressed as remote learning did not build consistent growth or support previous growth

It is typical that around 15 points are gained during any given year. Considering that the pandemic is still not "over" and greatly affects school operations, families, SEL issues, and schedules/attendance, it is a reasonable goal to reach 15 points, but may be overly ambitious to expect higher..

Student Support - Progress Reports

AMC MULTIAGE MID-QUARTER PROGRESS REPORT



Student Name: _____ Quarter: 1 Date: 9/14/23

MID-QUARTER PROGRESS

SUBJECTS

Math	3 – Slightly below proficient but making steady progress
Math Facts	3 – Working on mastery of x9. Progress has been steady.
IXL Math	Not currently applicable
Reading	3 – Proficient: MAP scored showed average.
Grammar	2 – Below proficient
IXL Reading	_____ has made steady progress with her reading and language arts IXL lessons.
Book Reports	Not currently applicable
Spelling	3 – _____ continues to grow in confidence with her writing. She primarily uses conventional spelling which is consistent with her weekly spelling test scores.
Science	3 – Earth science with focus on Alaska
Social Studies	Not currently applicable
Geography	3 - Memorization of World Geography lists will start the middle of October.
Penmanship	3 – _____'s penmanship is acceptable. This has been a challenge for _____ in previous grades. Cursive instruction will continue throughout the year.
Keyboarding	3 – Proficient
Citizenship	4 – _____'s hardworking, respectful, and helpful to others. She has had fewer episodes of frustration and is growing in confidence as a learner. I love having Brooke in our classroom.

<p>Teacher Comments:</p> <p>_____ beginning of the year MAP scores were all much lower than I see in class. At this point her MAP scores do not align with her high IXL performance and assessment scores.</p> <p>Please sign and return. I have read my student's mid-quarter progress report and have / do not have questions at this time.</p> <p>Parental Signature: _____ Date: _____</p>	<p>Teacher Contact Info</p> <p>_____</p> <p>(Circle one.)</p>
---	--



Midterm Progress Report		Spelling
Student [REDACTED] Date <u>9-15-23</u> Please use this report as an indicator of your student's progress, then sign below and return.		Average to date: 98%
Book Reports Completed This Quarter: 0 <u>1</u> 2 3 4 5 6 Six book reports are due each quarter. (part of reading grade)		
Missing Daily Work _____ _____		
Teacher Signature: [REDACTED]	Parent Signature:	
<u>Typing Level</u> --- work should be progressing each week (part of computer grade) Beginning of quarter: <u>128</u> currently: <u>139</u>		
<u>Math Facts Level</u> --- work should be progressing each week (part of math grade) Beginning of quarter: <u>X 5</u> currently: <u>min. 7x</u>		
<u>Map Level</u> --- work should be progressing each week (part of social studies grade) Beginning of quarter: <u>AK1</u> currently: <u>U.S. 6</u>		[REDACTED] 7
<u>IXL</u> average to date: (part of math grade) 100% done!	Attendance Tardy _____ Absence _____	

Dear Parents,

February 9, 2024

It has been another busy week. We are grateful that the weather warmed up so we could have outdoor activities.

Next Wednesday is Valentine's Day. Your child may bring in a card for their classmates. The names are attached.

Here are grades for the week:

Math B

Reading Summary C

Writing Prompts B

Cursive B

Geography A

Poem B

Science C quiz on the moon.

Spelling F

In-class work completion B

Books your child is reading during their school day:

Small Group _____

Class Read Aloud Mrs. Frisby & the Rats of NIMH

Individual Who Was Jane Goodall?

History _____

There are days where she doesn't complete her work - mostly because of talking

Also, your child reads two short stories a week. They write a summary or answer questions about the story.

If you have any questions, you may contact me through email, note, or phone call.

Sincerely,

Please sign and return _____

APPENDIX G

Admission



School Year 2023-2024 Intent to Return for Currently Enrolled AMC Students

Enrolling in a charter school is different than enrolling in a public, neighborhood school. While neighborhood schools have boundaries on the map that determines eligibility, all charter schools have requirements for enrollment, and have a specific mission & vision. When charter schools adhere to their mission and vision, the integrity of their school programs are maintained so families are better served.

Selecting American Charter Academy (AMC) by choice, you are agreeing with the philosophy of the school and requirements for families, students, and school personnel.

- The focus of education at AMC is on academic excellence. All students remain busy, constantly moving towards excellence and parents are expected to ensure homework completion.
- The AMC community demonstrates excellence – in conduct, dress, self-perceptions, academic achievement, and behavior.
- The American ethos and the 'Can Do' spirit are established AMC values – anyone can be successful if they are willing to work. While AMC will remain small in numbers, AMC will be *BIG* on knowing American history, civics, and government.
- Multi-age classrooms (K-1; 2-5; 2-8 and 6-8) provide a 'one room school-house' setting where students are not limited by their grade level in the challenging rigorous learning environment. Students can excel in specific subject areas, or perhaps they will need to review content missed. In either case, students are continually steered toward success.
- Current students enrolling for SY24 will have shown in SY23 that AMC is a good match for them by having made adequate progress, by having a consistent attendance record, and by having shown excellence through their record of following the rules, as well as by treating everyone and everything with respect.
- Students enrolled as 9th - 12th graders at AMC will be attending school in person but will be using APEX online computer classes. (The Mat-Su school district offers many great options for upper-level students such as Mat-Su Career Tech, Mat-Su Middle College, International Baccalaureate, and multiple different offerings in the [comprehensive](#) high schools. As a small school, we cannot provide the same types of programs.)

We, (parent and student) understand the requirements required for AMC's focus to remain constant for the benefit of all enrolled families and students and have shown our agreement through our actions this year. This form must be submitted by March 3rd, 2023.

Mailing Address _____
Current Phone Number _____

Signing this Request to Return Form signifies your understanding and agreement to the expectations and requirements of your pursuit of academic excellence as well as your behavior along with the family support of the AMC tenants. It also signifies you and your student are wanting to return to AMC.

Parent & Student Signatures _____



Student Name	Current Grade	Classroom Teacher /Advisor	Student Signature
Include Sibling(s) Interested in Attending Kindergarten			

To ensure your student's slot isn't filled, this "Intent to Return Form" must be submitted by the deadline with signatures of each student and parent/guardian. **Deadline for this form is March 3rd, 2023.**

Room/ Advisor Assignments –

- The following (pertaining to returning students) is provided for your information:
- Students usually remain in the classroom/advisory group they are currently unless they are moving to a grade level not in that classroom.
 - Next year's second graders will be placed in one of the Multi-Age classrooms. Placement in the Multi-age rooms usually follows our charter practice of siblings in the same room. MAP scores and reading ability will also be part of class placement determination.
 - Students at AMC entering 6th, 7th or 8th grades will be part of our secondary section unless they choose to be in Mrs. Brady's Multi-Age classroom which is a 2nd - 8th multi-age classroom.

AMC's New Student Orientation/Information Night for SY2024

The orientation for potential new students is April 4th, 2023, at 6:00pm at American Charter Academy. Please help us spread the word to your family and friends (potential new students)! As a charter school, we are required to advertise and hold a lottery if there are more applications than open spaces.



AMC Information Night

Parent Name	Parent Email	Parent Phone Number	Child(rens) Name and Next Year Grade
Diana Blankenship			↓
Marshall Blankenship	Karolijana@gmail.com	907-205-1673	Mura Blankenship 2nd
Charisma Wagner			
Jeremy Wagner	JCWagner18@gmail.com	907-292-5929	Daniel Wagner- 1st
Troy Lynch	troylynchamc@gmail.com	4147372	ALYCE / LAINY
Melissa Bowler	bowlerms2@gmail.com	907-357-4045	Hannah
Anthony & Julia Taylor	NJULY2002@yahoo.com	956-456-1811	AShton Taylor
Lizbeth Zuber	Lisa.Zuber1@gmail	59-274-3300	LEVI AMC Sulisa 50504

APPENDIX H

Enrollment



American Charter Academy Application
7362 W Parks Hwy #725, Wasilla, AK 99623
Phone: 907-352-0150 Fax: 907-352-0180 Email: amc@matsuk12.us

Patti Farren – Principal

STUDENT INFORMATION:

Student Name: _____ Date: _____

Birthdate: _____ Age: _____ Home Phone: _____

Name of Parent(s) / Guardian(s) _____

Email: _____ Add to Principal's email list Y or N

Are you a sibling of a current student? Y or N Are you related to a staff member? Y or N

Transportation: Parent/Family/Friends _____ Bus Y or N

Physical Address: _____

Mailing Address: _____

SCHOOL INFORMATION:

Last school attended: _____ Currently Enrolled: Y or N

Dates Enrolled: _____ Current Grade Level _____

Why are you looking for a new school? _____

How did you hear about American Charter Academy? _____

What do you like about school?	What do you dislike about school?
1.	1.
2.	2.
3.	3.

Describe two actions you can take to make your education more successful.

1. _____

2. _____

Explain at least two positive attributes you can bring to AMC

Have you ever received any of the following?

_____ In-school suspension _____ Out-of-school suspension

_____ Expulsion (School: _____ Date: _____ to _____)

EDUCATION INFORMATION:

Please indicate if the following test results are attached: MAP Y or N , AimsWeb Y or N , AK STAR Y or N

Have you received services outside the general education classroom? Y or N

If yes, please indicate when and what services were received?

Do you have educational concerns? Y or N If yes, please explain: _____

GOALS:

List two goals you have set for yourself:

1. _____


2. _____

TASK:

Type or handwrite a one-page essay describing your plans for the future. Include skills that you hope to learn during your school career. Attach your essay to this application. (Required for students entering grades 5th and up.)

APPENDIX I

Budget

 AMERICAN ACADEMY CHARTER SCHOOL						
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actual	Actual	Actual	Actual	Estimated	Budget
ADM Enrollment	196.95	175.05	193.00	186.40	197.55	188.00
REVENUE						
STATE FUNDING						
School Size	268.806	262.851	266.645	262.865	269.454	259.140
District Cost Factor	18.816	18.400	18.665	18.401	18.837	18.140
Special Needs Factor	57.524	56.250	57.062	56.253	57.588	55.456
Vocational Factor	5.177	5.063	5.136	5.063	5.183	4.991
Intensive Needs	-	-	-	-	-	-
Correspondence	-	-	-	-	-	-
Total Adjusted ADM	350.323	342.564	347.508	342.582	351.062	337.727
Base Student Allocation	2,077,415	2,031,405	2,060,722	2,031,511	2,092,330	2,012,853
Quality Schools	5,605	5,481	5,560	5,481	5,617	5,404
Required Local	(328,690)	(329,829)	(343,991)	(351,332)	(415,558)	(448,773)
Total State Foundation	1,754,330	1,707,056	1,722,292	1,685,661	1,682,388	1,569,483
One-Time Allocations	-	-	-	-	119,361	229,654
TOTAL STATE FUNDING	\$ 1,754,330	\$ 1,707,056	\$ 1,722,292	\$ 1,685,661	\$ 1,801,750	\$ 1,799,137
LOCAL FUNDING						
Required Local	328,690	329,829	343,991	351,332	415,558	448,773
Above Minimum Local	296,350	293,996	311,571	335,227	302,237	264,957
TOTAL LOCAL FUNDING	\$ 625,040	\$ 623,825	\$ 655,563	\$ 686,558	\$ 717,795	\$ 713,730
OTHER FUNDING SOURCES						
E-Rate Reimbursement	10,489	10,489	10,489	10,489	10,489	10,489
Other	-	641	647	634	527	507
Use of Fund Balance	-	42,073	-	298,034	-	212,516
TOTAL OTHER FUNDING	\$ 10,489	\$ 53,203	\$ 11,136	\$ 309,157	\$ 11,016	\$ 223,512
TOTAL REVENUE	\$ 2,389,859	\$ 2,384,084	\$ 2,388,990	\$ 2,681,376	\$ 2,530,560	\$ 2,736,379
EXPENDITURES						
Indirect Eligible Expenditures	\$ 1,753,217	\$ 1,888,045	\$ 1,835,383	\$ 2,618,474	\$ 1,935,820	\$ 2,275,540
4% Indirect	\$ 70,129	\$ 75,522	\$ 73,415	\$ 99,901	\$ 80,659	\$ 96,596
Indirect Ineligible Expenditures	\$ 365,672	\$ 420,518	\$ 382,192	\$ 39,241	\$ 413,219	\$ 364,243
TOTAL EXPENDITURES	\$ 2,189,018	\$ 2,384,084	\$ 2,290,991	\$ 2,757,615	\$ 2,429,699	\$ 2,736,379
ANNUAL FUND BALANCE	\$ 511,656	\$ 469,583	\$ 567,582	\$ 193,309	\$ 294,170	\$ 81,655

MSBSD DISTRICT DATA						
District ADM Enrollment	19,080.25	17,885.30	18,886.19	19,286.48	19,371.74	19,412.00
District Adjusted ADM (AADM)*	34,002.08	34,216.67	34,902.17	35,276.52	35,628.02	35,504.00
Required Local	\$ 31,902,441	\$ 32,944,658	\$ 34,548,940	\$ 36,177,500	\$ 42,173,492	\$ 47,177,910
Above Minimum Local	\$ 28,763,491	\$ 29,365,490	\$ 31,292,866	\$ 34,519,114	\$ 30,672,967	\$ 27,853,943
Required Local per AADM	\$ 938.25	\$ 962.82	\$ 989.88	\$ 1,025.54	\$ 1,183.72	\$ 1,328.81
Above Minimum Local per AADM	\$ 845.93	\$ 858.22	\$ 896.59	\$ 978.53	\$ 860.92	\$ 784.53

*Excludes Duplicate Challenges - Charter revenue is determined and maintained based on the 20-Day Count period and does not include any reductions for duplicate challenges.

APPENDIX J

Transportation Policy

CHARTER SCHOOL TRANSPORTATION

BP 3541.03

The School Board desires to provide transportation services to students attending a charter school operated by the District under this policy.

For a charter school that requests transportation services, the District will allocate a proportionate share of pupil transportation revenue based on the school's average daily membership (ADM), as certified by the Department of Education & Early Development, for the year in which services are rendered.

A charter school electing services must utilize the District's contracted transportation services. The total number of buses made available to a charter school will be based on the contracted daily bus rate multiplied by the number of days of service, not to exceed the charter school's total allocation of pupil transportation funding. No administrative costs will be applied to the charter school's overall funding allocation. The charter school will be responsible for routing of buses.

For a charter school that opts out of this policy, the District will provide transportation services for students enrolled in that charter school on a space available basis along the regular routes that the students attending schools in an attendance area in the District are transported.

If a charter school declines pupil transportation services, no funding allocation will be made by the District.

APPENDIX K New School Design

MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT
AMERICAN CHARTER ACADEMY - NEW FACILITY DESIGN



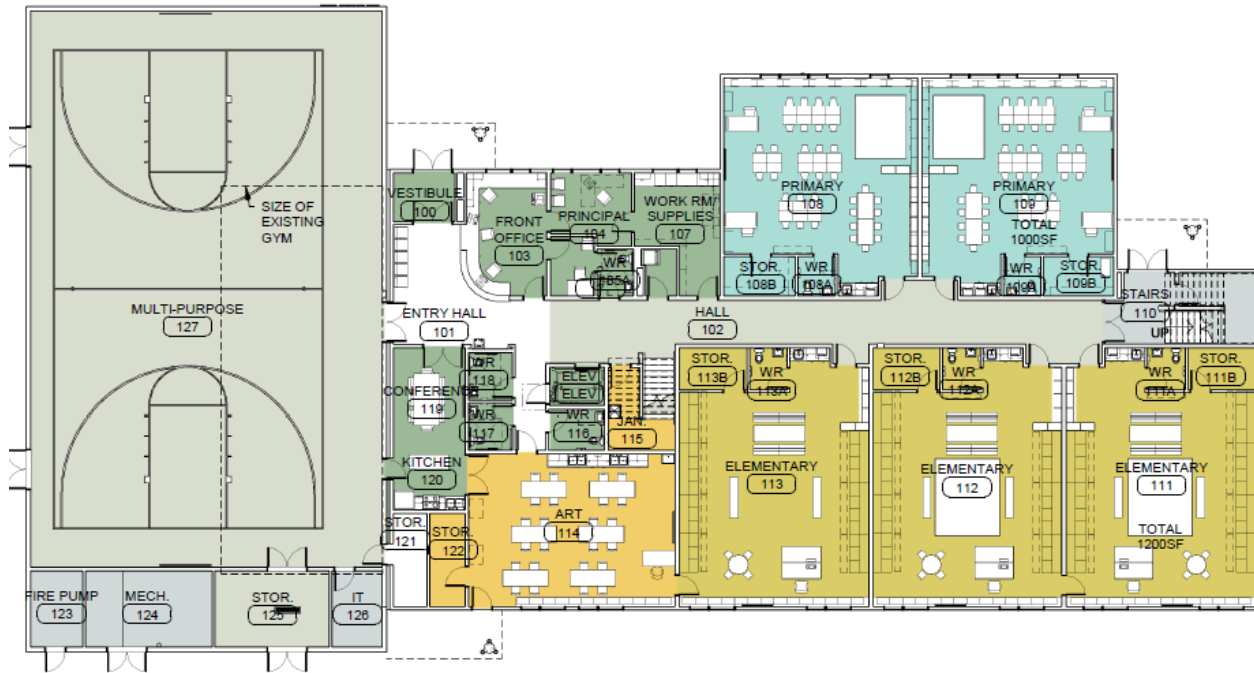
Wolf
ARCHITECTURE



Site Notes

1. Central location
2. Existing wetlands
3. Small footprint
4. Optimize grades
5. Simple Access
6. Separation of Buses and Cars
7. Turn Lanes
8. Overflow Parking
9. O&M Access
10. Field expansion

Wolf
ARCHITECTURE

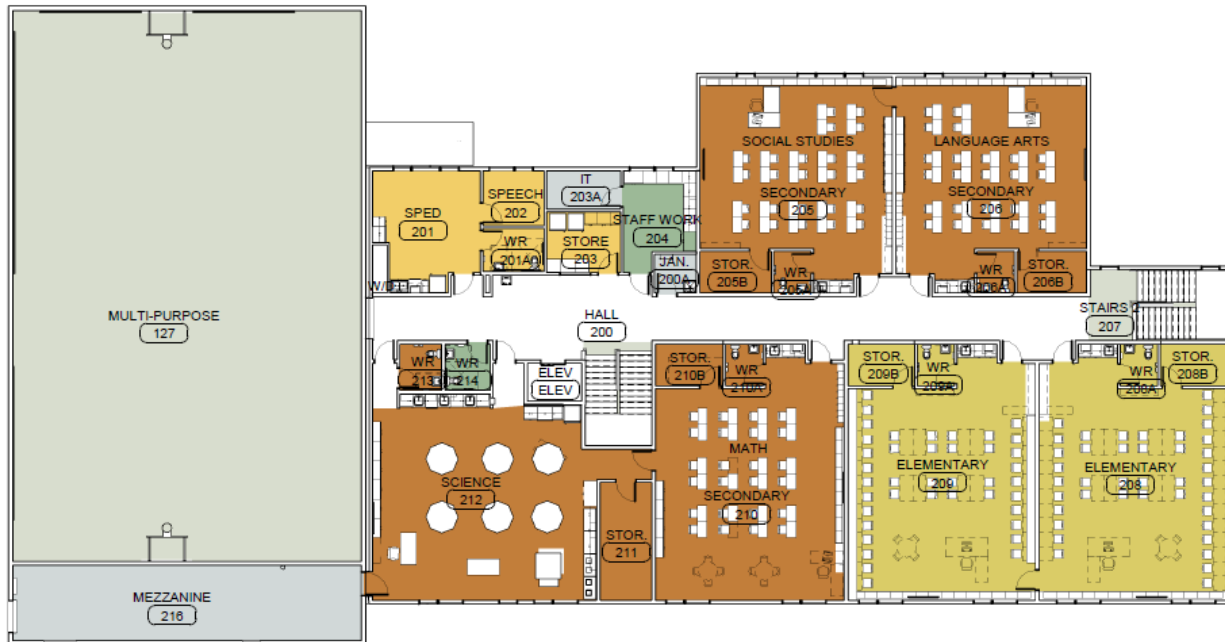


FIRST FLOOR PLAN - PRESENTATION

Scale: 1/16" = 1'-0"



15,430 SF
 + 9,853 SF
 25,283 SF



SECOND FLOOR PLAN - PRESENTATION

Scale: 1/16" = 1'-0"



APPENDIX J

Assurances

Charter Schools Assurance Page

By signing this document, the school district files its assurance that the statements, documents and/or information listed below is in compliance with all state and federal laws and regulations.

The charter school bylaws previously submitted to the department in the initial application or previous renewal applications have not changed. 4 AAC 33.110(a)(4)

The charter school administrative policy manual submitted to the department in the initial application or previous renewal applications has not changed. 4 AAC 33.110(a)(13)

The charter school follows all district approved practices to account for receipts and expenditures. AS 14.03255(b)(1)(c)(6), 4 AAC 33.110(a)(14)(B)

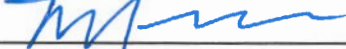
The charter school has been successful in ending each year with a zero or positive fund balance. AS 14.03255(b)(1)

All audit reports to date indicate the charter school has met its obligation to ensure the fiscal integrity of the school's financial operation. AS 14.03255(b)(2)(c)(13)

Name of the School District: Matanuska-Susitna Borough School District

Name of the Charter Program: American Charter School

Name of Superintendent: Dr. Randy Trani

Signature of Superintendent:  Date: 2/15/25



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Education
& Early Development**

OFFICE OF THE COMMISSIONER

333 Willoughby Ave., 9th Floor, SOB
P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2800
TTY/TDD: 907.465.2815
Fax: 907.465.2806

January 9, 2025

Subject: Approval of Extension Request for Charter Renewal Submission Timeline

Dear Mrs. Katherine Gardner,

Thank you for your continued engagement and dedication during the charter renewal process for Academy K-12 Public Charter School, American Charter Academy, Birchtree Charter School, and Midnight Sun Family Learning Center. We understand the importance of a thorough and reflective review to uphold the high standards these institutions represent within the Mat-Su Borough School District.

I approve your request for an exemption to the standard 90-day submission timeline, allowing additional time for the preparation of renewal applications. Consequently, the Department will accept the renewal applications and supporting documents by February 7, 2025. Please note, if for some reason you are unable to submit all required documentation by this deadline, the next regularly scheduled State Board of Education meeting will be June 3 and 4, 2025.

We appreciate the Mat-Su Borough School Board's commitment to excellence and are here to support you through this process. Please feel free to reach out if you need further assistance or have additional questions.

Warm regards,

A handwritten signature in black ink, appearing to read "Deena M. Bishop".

Deena M. Bishop, Ed.D.



Regular School Board Meeting - Dec 04 2024 Minutes


at 6:00 PM

MSBSD Central Office 501 N Gulkana St, Palmer

1. Regular Meeting

- 1.1 The meeting was called to order at 6 PM.
A quorum was established with all members present except Member Larson who joined the meeting telephonically in executive session at 8:19 PM.
Member Swanson read the Board Goals.
President McCollum led the Pledge of Allegiance.
The Board observed a Moment of Silence.
- 1.2 Approval of the Agenda
Motion to approve the agenda
Moved by: Kendal Kruse
Seconded by: Ted Swanson
There was no objection

2. Administrative Reports

- 2.1 Educators Rising
[Educators Rising 12.04.24.pdf](#) 
Redington Jr/Sr High School Educators Rising students said they are one of five chapters in the state. They will attend the state competition this year and will focus on children's literature. They have dual enrollment classes and can earn up to three college credits. They volunteer and collaborate with the community. They partner with local elementary schools hosting craft nights, STEM nights, and a pen pal program.
- 2.2 Student Recognitions

[MSBSD Student Recognitions 12-4-24.pdf](#) 

The Board recognized students for athletic and academic achievements.

The Board took a break at 6:24 PM and returned at 6:29 PM.

2.3 FY26 Budget Introduction

[FY 2026 PRELIMINARY Presentation 20241202 v5.pdf](#) 

Deputy Superintendent Katie Gardner presented the FY26 Preliminary Budget.

3. Persons to be Heard on Non-Agenda Items

There were no persons wishing to speak.

4. Borough and City Reports

There were no reports.

5. Consent Agenda

5.1 Minutes, November 20, 2024 Regular Meeting

[11.20.24 Minutes.pdf](#) 

Motion to approve the consent agenda

Moved by: Ted Swanson

Seconded by: Andrew Shane

There was no objection

6. Public Comment on Action and Non-Action Items

Rebecca Emerson said she represents 104 others in asking for a special education advisory committee. The SEAC would be able to identify themes of parent concerns. She said there is a need for more para professional training. It is important to give a voice for those who can't voice their needs.

7. Action Items

7.1 [American Charter Academy Renewal](#) 

[American Renewal Application FY 2025.pdf](#) 

Motion to approve American Charter Renewal

Moved by: Ted Swanson

Seconded by: Kendal Kruse

Yes

Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

7.2 [Birchtree Charter School Renewal](#) 

[Birchtree Renewal Application FY 2025.pdf](#) 

Motion to approve Birchtree Charter Renewal

Moved by: Ted Swanson

Seconded by: Andrew Shane

Yes

Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

7.3 [Academy Charter School Renewal](#) 

[Academy Renewal Application FY 2025.pdf](#) 

Motion to approve Academy Charter Renewal

Moved by: Andrew Shane

Seconded by: Ted Swanson

Yes

Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

7.4 [Midnight Sun Family Learning Center Charter School Renewal](#) 

[Midnight Sun Renewal Application FY 2025.pdf](#) 

Motion to approve Midnight Sun Charter Renewal

Moved by: Andrew Shane

Seconded by: Ted Swanson

Yes Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

7.5 [School Board Committee Assignments](#) 

[12.04.24 School Board Committees.docx](#) 

Motion to approve School Board Committee Assignments

Moved by: Andrew Shane

Seconded by: Ted Swanson

Yes Kathy McCollum, Andrew Shane, Kendal Kruse, Thomas Bergey, Ted Swanson, and Brooks Pitcher

Motion Carries 6-0

7.6 [Request for Grant Acceptance - Refugee School Impact](#) 

[Grant Acceptance Refugee Impact.pdf](#) 

Federal Programs Director Keri Shannon answered the Board's questions.

Motion to approve Grant Acceptance - Refugee School Impact

Moved by: Andrew Shane

Seconded by: Ted Swanson

Yes Kendal Kruse, Thomas Bergey, and Ted

Swanson

No

Kathy McCollum, Andrew Shane, and Brooks
Pitcher

Motion Fails 3-3

8. Superintendent Report/Non-Action Items

8.1 Superintendent Dr. Trani asked Lobbyist Ben Mohr to give a legislative update. Mr. Mohr said based on the comments by majority members he anticipates education funding requests will move quickly this session.

Dr. Trani reviewed the Alaska Performance Scholarship and the UA Scholars Program requirements and how the MSBSD graduation requirements fulfill the conditions.

8.2 [First Reading, BP 6141 Curriculum Development and Evaluation](#) 

[6141 BP Curriculum Development and Evaluation](#) 

Dr. Trani said this change will align the policy with state statute.

9. Persons to Be Heard on Non-Agenda Items (continuation)

There were no persons wishing to speak.

10. Correspondence and Board Committee Reports

There were no reports.

[Correspondence from the public to the Board.pdf](#) 

11. Future Items/Future Business

12/10/24: 6 PM Joint Assembly/Board Meeting, MSBSD Central Office

12/18/24: 6 PM Regular School Board Meeting, MSBSD Central Office

12/19/24: 12 PM Meet with Mat-Su Legislative Delegation, LIO 600 E.

Railroad Avenue, Wasilla

12. Comments from School Board and Administration

12.1 Dr. Trani said thank you to Laura Richardson for coordinating the student recognitions. Thank you to the charter schools for working with DEED on the contract deadlines.

Member Bergey thanked everyone who presented this evening. He said the State is changing the social studies standards. He would like to join in the Borough's resolution on their founding documents program. He said today is St. Barbara's Day, the patron saint of artillerymen, military engineers, miners, and those who work with explosives. He wishes those who work in the trades a safe year.

Member Kruse said thank you for the presentations. She loves the marketing materials from Wasilla High School.

Member Swanson said thank you to the students for coming out to be recognized and the Redington Educators Rising students.

Member Pitcher thanked the Educators Rising students for their well prepared presentation. He applauds the efforts of those who were recognized. He would also like a resolution about founding documents.

Member Shane said congratulations to the Educators Rising students, it was a great presentation. Congratulations to all those who were recognized. Thank you to those who presented. The community school initiative is a good program that will help prepare people for the real world. Thank you to staff for the budget review.

President McCollum said she was excited to see the APS information. Many families can benefit from the options. She said congratulations to all the students who were recognized and are excelling. She hopes we can work more with the Warrior initiative and would like to talk about it more.

13. Executive Session - Attorney Client Communication

Motion to enter executive session to discuss attorney client communication at 8:16 PM.

Moved by: Ted Swanson

Seconded by: Andrew Shane

There was no objection

Member Larson joined the executive session at 8:19 PM.

Present in executive session were all members of the Board, Superintendent Dr. Randy Trani, Deputy Superintendent Katie Gardner, and attorney Clint Campion.

Motion to exit executive session at 9:12 PM.

Moved by: Ted Swanson

Seconded by: Thomas Bergey

There was no objection

14. Adjournment

14.1 Meeting Adjournment

Motion to adjourn at 9:14 PM.

Moved by: Ted Swanson

Seconded by: Thomas Bergey

There was no objection.

15. Board Information

MAT-SU SCHOOL BOARD MEMBERS

- Tom Bergey, District 1
- Kendal Kruse, District 2
- Kathy McCollum, District 3
- Andrew Shane, District 4
- Brooks Pitcher, District 5
- Ole Larson, District 6
- Ted Swanson, District 7